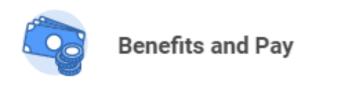
Two New Worklets available March 1st!

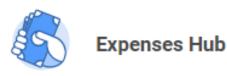
A new Benefit and Pay Worklet will be available to benefit eligible employees which includes new Model My Pay functionality!



Please note: No changes to the Pay Worklet for non-benefit eligible employees.



A new user-friendly Expenses Hub will be available to all casual and regular employees for easy access to expense report activity!



Ś	Expenses Hub	←	Tasks and Reports Create Expense Report Create Spend Authorization
88	Overview		
ē	Expense Reports		
	Expense Transactions		Needs attention
Ē	Spend Authorizations		
P	Cash Advances		
•	Payment Elections		
45	Suggested Links	^	
	WORKDAY EXPENSES IN	Ľ	
	SALES TAX EXEMPTIONS		
	IMPORTANT NOTICE - Po	Ľ	
	HOW TO CANCEL AN EXP	2	