

Two New Worklets available March 1st!

A new Benefit and Pay Worklet will be available to benefit eligible employees which includes new [Model My Pay](#) functionality!



Benefits and Pay




Pay







Please note: No changes to the Pay Worklet for non-benefit eligible employees.

A new user-friendly Expenses Hub will be available to all casual and regular employees for easy access to expense report activity!







Expenses Hub

 Expenses Hub |←

-  Overview
-  Expense Reports
-  Expense Transactions
-  Spend Authorizations
-  Cash Advances
-  Payment Elections

Suggested Links ^

- WORKDAY EXPENSES IN... 
- SALES TAX EXEMPTIONS 
- IMPORTANT NOTICE - Po... 
- HOW TO CANCEL AN EXP... 

Tasks and Reports

[Create Expense Report](#) [Create Spend Authorization](#)

Needs attention



Expense Reports To Submit

Edit or view expense reports that require action

DRAFT
08/23/2022 - EXP-00050999 February Expenses ...
Total: \$7.63

[View My Expense Reports](#) ⋮