

Teamwork/Collaboration - Builds collaborative relationships with colleagues and customers representing diverse cultures, races, ages, genders, religions, lifestyles, and viewpoints.

Level	Demonstrated Behavior	Associated Skills	Example
Level I <i>Basic Experience</i>	Ability to work within a team structure to support and work effectively with others.	Active Listening Practice Inclusivity Verbal Communication	Devon quickly jumped in to help the other event staff when he saw the lengthening line of people at the reception check in desk.
Level II <i>Practical Application</i>	Ability to work well inside the team structure, shares ideas and is inclusive. Contributes to team projects.	Active Listening Practice Inclusivity Verbal Communication	Cameron sent the team an email sharing a new idea he had seen at another college for event management which might improve the department's process. He asked other assistants for their thoughts and feedback before he spoke with the supervisor.
Level III <i>Advanced Application</i>	Ability to work within a team structure, openly shares ideas and feedback and is committed to get results. Works in and across teams to gain commitment and build rapport.	Active Listening Practice Inclusivity Verbal Communication Builds Trust Flexibility Credibility Establish Relations	Kiraney had an excellent sense of the "big picture" and the priorities of the department. She was always happy to jump in when there was a staff shortage or when the department fell behind in one of the service areas. Kiraney's strong working relationship with others in the department created a cohesive environment within the team.
Level IV <i>Subject Area Expertise and Application</i>	Demonstrates trust and reliability. Builds and maintains collaborative relationships. Works on projects as team member, sharing ideas and expertise with other team members. Learns to manage conflict and practice influencing within and outside of the team. Demonstrates commitment to team goals and acts with integrity.	Active Listening Builds Trust Flexibility Credibility Leadership Networking Practice Inclusivity Establish Relations Verbal Communication	Thanks to Chanel's "win-win" attitude as team leader, she considered all perspectives in the conflict and encouraged others to voice their concerns. She demonstrated an understanding of all sides and was able to mediate the issue for the team. Her professional approach and coaching resulted in better collaboration of the team and enabled them to work more productively.
Level V <i>Mastery and Extensive Application</i>	Individual demonstrates trust and reliability. Builds and maintains collaborative relationships. Works on projects as team member, sharing ideas and expertise with other team members. Learns to manage conflict and practice influencing within and outside of the team. Demonstrates commitment to team goals and acts with integrity.	Active Listening Builds Trust Flexibility Credibility Leadership Networking Practice Inclusivity Establish Relations Verbal Communication	Jenna worked to promote the department's mission and goals by communicating and coordinating work with the college community and outside parties. Her collaboration and planning promoted positive work relationships to help get the job done inside and outside of the college. She recruited a committee to represent diverse thinking to enrich the department. Her networking activities and inclusiveness of other organizations contributed to the successful outcome of projects.