

BOWDOIN COLLEGE CERTIFICATION FOR ELIGIBILITY FOR CLUB SPORTS FORM

Step 1) Captains will review the league forms to see what needs to be obtained for eligibility (ex: student ID, enrollment verification, signatures, etc.).

Step 2) Captains will obtain all personal information from team members such as ID, DOB, etc. that is not releasable by the Office of the Registrar.

Step 3) Captains will meet obtain a signature of approval from Student Activities Staff before approaching the Registrar.

Team Name: _____

Captain: _____

Student Activities Staff Approval: _____ **Date:** _____

Step 4) Captains will be sure to confirm with the Registrar's Office that all team members have given consent to release information in onboarding in Workday. If someone has not given the Registrar's Office permission to release information, they will need to log into Workday and adjust their privacy settings.

- If a student intends to participate in sports during their time at Bowdoin, they only need to indicate this during their first enrollment period prior to participation in said sport.
- The Registrar's Office can confirm the enrollment and grade level of those on the roster. If a student has agreed to release their GPA for athletic and award purposes via Workday onboarding, and GPAs are required (not just requested) Bowdoin will provide them. Bowdoin will not exclude team members based on academic standing.

Step 5) Bring form to the Registrar for signature.

Step 6) Send back to league officials.