

2019 On-Campus Housing Lottery Guide

Important Dates and Deadlines

	Date	Time	Location
Requests for Special Consideration: contact Lisa Rendall, in Residential Life on or before	Tuesday, April 2	5:00 PM	via e-mail or a submission from the Student Accessibility website
Lottery Info Session I	Wednesday, April 3	4:15-5:00 PM	Dudley Coe Sun Room
Lottery Info Session II	Wednesday, April 3	6:00-7:00 PM	Dudley Coe Sun Room
Check Your Lottery Points; if there is a discrepancy contact Lisa Rendall in Residential Life on or before	Wednesday, April 3	5:00 PM	via e-mail or in person at the Office of Residential Life, Coe
"Find a Roommate" Event	Monday, April 8	6:00-7:00 PM	Main Lounge, MU

Lottery Calendar

	On-line Applications Due	Lottery numbers e-mailed and posted in Res Life Office by 3:00 PM	Lottery Date All lotteries begin at 6:00 PM in Daggett Lounge, Thorne Hall
4/8, 5 & 6 person groups	Monday, April 15 by 12:00 noon	Tuesday, April 16	Tuesday, April 16 Lotteries run in this order: 5, 6, 4 & 8 combined
Substance Free	Wednesday, April 17 by 12:00 noon	Thursday, April 18	Thursday, April 18
1 & 3 person groups	Friday, April 19 by 5:00 PM	Monday, April 22	Monday, April 22 Lotteries run in this order: 3, 1
2 person groups and remaining open rooms	Tuesday, April 23 by 5:00 PM	Wednesday, April 24	Wednesday, April 24

What is the Lottery?

Each spring, enrolled seniors¹, juniors, and sophomores choose housing for the upcoming academic year by participating in the annual housing lottery. College housing for the fall 2019 semester will be assigned as outlined in this document

¹Any reference to a class, such as "seniors" should be taken to mean "rising seniors."

The process consists of four different lottery application form deadlines and their corresponding lotteries. Each lottery is a separate entity. There are different application forms, deadlines, postings, and lotteries for

each one. No lottery has any bearing on the previous or the upcoming lotteries. Once you choose a space, you become ineligible for upcoming lotteries.

When students enter each lottery they are assigned a random lottery number based on their class standing and current credits. Groups, roommate pairs, or blocks will only receive one number. For more information, see The Block Option and The Point System sections below.

Eligibility

To be eligible for the lottery you must be enrolled for the fall 2019 semester as of March 31, 2019. If you have questions about your enrollment status, please contact your Dean at 207-725-3149.

You are NOT eligible for the Housing Lottery if:

- You are approved by Bowdoin for off-campus study for Fall 2019,
- You are on a leave of absence that requires you participate in the readmission process in June, or
- You are released to live off campus next year via the off campus lottery.

If your off-campus study or off-campus housing plans change, the Residential Life Office will attempt to assign you housing during the summer comparable to your classmates as space permits. If you have questions, contact the Director of Residential and Housing Operations at 207-725-3589.

What's New this Year (or worth a reminder):

- Students released to live off campus are not eligible to enter the housing lottery.
- Park Row Apartments will be available fall 2019! These apartments will be available to 4, 6 and 8 person groups in the regular and substance free lottery (one of the four buildings is designated substance free).
- What lottery do you enter to live in Park Row?
 - 4-person lottery – as a group of 4 or a block of 8
 - 6-person lottery
 - Substance free lottery as a group of 4, 6 or 8
- Ladd House – the all senior college house – *may* be available to select in the 4 and 6 person lotteries on April 16 for groups sized 1 to 7. Contact [Tim Coston](#) for details as you must pre-emptively submit an application to Ladd prior to those lotteries.
- Stowe Inn one-bedroom triple apartments will change to doubles.
- Stowe Inn two-bedroom quint apartments will change to quads.
- Harpswell Apartments will not be available in the lottery while the exciting building project gets underway next year for a new Harpswell Apartments complex.
- Residential Life will be focusing more on the “sophomore experience” within Howard Hall, Stowe Hall and Pine Street Apartments. The RA's in these three spaces will work to develop sophomore specific programming and resources to support the unique challenges and opportunities of sophomore year.

Common Lottery Terms

- **Roommate Pair:** Two individuals on one lottery application.
- **Group:** The minimum number of students on an application for a particular Lottery (i.e., Group in 3-person lottery = 3 students, 4-person lottery = 4 students)
- **Block:** Multiple groups on one lottery application (i.e., two groups of 3 = a block of 6 in the 3-person lottery)
- **Proxy:** A student on campus who has your permission to select housing for you at the lottery.
- **Suite:** Includes a common room and bedrooms. Some suites include private bathrooms.
- **Apartment:** Includes a kitchen, bathroom and common room in addition to bedroom(s).
- **Substance-Free Residence:** There is no alcohol consumption in the common and private areas of the residence. Excessive noise and disorderly conduct in these residences resulting from alcohol use outside of the residence will not be tolerated and will be considered grounds for reassignment when brought to the attention of Residential Life.

Briefly:

- Application forms for each Lottery are available on-line at:
<https://apps.bowdoin.edu/lottery/lotteryview>
- Late entries will not be accepted under any circumstances.
- Once an application is complete no changes are permitted.
- Once an application is complete it may not be merged with another application to form a block.
- Application forms with incomplete or inaccurate information, or violate the guidelines outlined in this document will be voided.
- Submit one application form for each specific lottery you (your group or block) wish to enter. For example, submit a separate 4-person application form and a 2-person application form if you want to be considered in both lotteries.
- Lottery numbers will be posted in the Residential Life Office and e-mailed to participants the afternoon of each specific lottery.
- You, your Proxy, or a member of your group must be present at the lottery to choose a space when your number is called. Numbers are called in order. If you are not present when your number is called, your application is coded "no show" and you are ineligible to select housing in that lottery.
- Once you choose a space, you become ineligible for upcoming lotteries. If you do not choose a space or the spaces are full before your number is called, you will need to enter a subsequent lottery by the relevant deadline.

Items of Note:

- Follow Lottery night on Twitter @BowdoinResLife. We will tweet approximately every 20 lottery numbers as well as when buildings become full. There is no need to sit through the entire Lottery if you have a high number.

The Block Option

Students can enter the:

- 6-person lottery in group of 6 (only eligible for Park Row 6-person apts);
- 5-person Lottery in groups of 5 or Blocks of 10;
- 4-person lottery in groups of 4 or Blocks of 8;
- 3-person lottery in groups of 3 or Blocks of 6;
- 2-person lottery in groups of 2 or Blocks of 4, 6, or 8.

This permits friends who wish to live together an opportunity to do so. Blocks enter the lotteries on the same application form as groups. Blocks are randomly assigned one lottery number, just like individual groups vying for the same types of space. Groups applying to live in blocks must indicate specific roommate, suite, or apartment pairings at the lottery. Blocks may be mixed gender, but two-bedroom quads and quints must be 2/2 or 2/3 ratio respectively. Blocks are not permitted in the singles lottery. There is no advantage or disadvantage to applying as blocks.

When a block's number is called at a lottery, the block may choose as a block or split themselves into groups. If a block splits, the block members will decide who chooses first. *Please note:* If you are part of a mixed-class block, you must pick adjacent spaces.

The Point System

Lottery numbers for all lotteries except the substance-free lottery will be derived from the basis of seniority as follows:

Seniors: 3 Points

Juniors: 2 Points

Sophomores: 1 Point

Lottery points are based on your class standing and current credits as indicated by the Registrar's Office. Students scheduled to complete degree requirements in December 2019 and graduate the following spring are considered seniors. Student points may be checked on-line at <https://apps.bowdoin.edu/lottery/lotteryview>. **You are responsible for checking your points and reporting any discrepancy to Residential Life before 5:00 PM, Wednesday, April 3, 2019.** After this time, there will be no adjustment to student points.

Students who wish to live together but are from different classes are able to do so. Individual's points within each group will be averaged and each group will be assigned a single lottery number. Some examples:

a group of four seniors will have $(3+3+3+3)/4 = 3 \text{ points};$

a block of eight seniors will have $(3+3+3+3+3+3+3+3)/8 = 3 \text{ points};$

a group of two juniors and two sophomores will have $(2+2+1+1)/4 = 1.5 \text{ points};$

and a block of eight sophomores will have $(1+1+1+1+1+1+1+1)/8 = 1 \text{ point}.$

All groups with 3 points rank above those with 2.99 points, and so on. As you can imagine, many groups have the same initial number of points. All entries are run through a program to randomly establish the final "Lottery List" for each lottery.

For the substance-free lottery, the point system will be modified to prioritize previous first year substance-free residents in the following way:

Seniors who lived in substance-free housing as first years: 3.1 Points

All other seniors: 3.0 Points

Juniors who lived in substance-free housing as first years: 2.1 Points

All other juniors: 2.0 Points

Sophomores who lived in substance-free housing as first years: 1.1 Points

All other sophomores: 1.0 Point

All students are still eligible for substance-free housing regardless of past residential assignment and Residential Life intends to provide sufficient housing for substance-free demand. The differential point system is an effort to reduce lottery manipulation by students who select substance-free housing but do not intend to adhere to the substance-free guidelines.

Students who wish to live together but are from different classes and different housing histories may do so and will be averaged in the same way as above. Some examples:

A Block of four sophomores who all currently live in substance-free will have $(1.1+1.1+1.1+1.1)/4 = 1.1$ points;

A Block of eight sophomores, half of who all currently live in substance-free will have $(1.1+1.1+1.1+1.1+1+1+1+1)/8 = 1.05$ points;

In this example, the former block would choose before the latter block.

Substance Free

There is no alcohol consumption in the common and private areas of substance-free residences. Excessive noise and disorderly conduct in these residences resulting from alcohol use outside of the residence will not be tolerated and will be considered grounds for reassignment. By choosing a space in substance-free housing students agree to comply with building expectations. Substance-free housing for upperclass students is available in the following:

- **Howell House** -- Howell House is offered through the College House selection process, and any remaining beds are available in the substance-free lottery.
- **Howard Hall** -- Howard Hall is quad and quint suites; therefore students may choose Howard only as a group of four or five or a block of eight or ten.
- **Mayflower Apartments** -- Mayflower Apartments comprise double and triple apartments.
- **Park Row Apartments** -- One building in the Park Row complex is designated substance-free and comprise two 4-person, one 6-person and one 8-person apartments.

- **Smith House** -- Smith House comprise singles and one double.
- **52 Harpswell Road** -- 52 Harpswell comprise singles, doubles and one quad.

At the substance-free lottery, blocks may choose as a block or split themselves into smaller groups; Blocks of four or less may split into singles. The Director of Residential Life reserves the right to change the number of substance-free spaces based on demand, at any time.

Be advised that due to the high demand for substance-free housing, we expect all students selecting a space in substance-free housing to abide by the standards in a substance-free residence. Any student violations to the substance-free policy that come to the attention of Residential Life could result in reassignment to another space on campus.

College Houses

The following residences are College Houses: Baxter, Boody-Johnson, Burnett, Helmreich, Howell, Ladd, MacMillan, Reed and Quinby. There are separate House Lotteries to assign rooms for the students who have been accepted as House Residents for the 2019-20 academic year. Any vacancies remaining in these houses will be available during the regular lottery process. The Director of Residential Life reserves the right to assign any vacancies in the houses in accordance with college policy.

Residence Requirement

Students are required to live in college housing during their first two years at Bowdoin. Juniors and seniors wishing to live off campus are required to enter the Off Campus Housing Lottery to receive approval to live in off-campus housing. Students required to live in college housing who do not participate in the lottery will be assigned a space in early August on a space available basis.

Canceling Housing to Move Off Campus

Students may not cancel their on-campus housing assignment to move off campus. However, post-lottery, students may opt to be placed on the off-campus housing waitlist. This would require that their entire lottery group (i.e., all four students on a 4-person application) commit interest in moving off campus. These waitlisted students would be notified by May 15 if they are approved to live off campus and will be required to sign an Off-Campus Housing Contract.

What are the housing options?

Substance Free		1-person (singles)		4-person (quads)	
<u>1-person</u>	<u>Location</u>	<u>1-person</u>	<u>Locations</u>	<u>4-person</u>	<u>Locations</u>
7	52 Harpswell	46	Chamberlain Hall	8	Chamberlain Hall
8	Smith House	16	Coles Tower	49	Coles Tower
<u>2-person</u>	<u>Location</u>	16	Stowe Inn	6	Park Row Apts
4	Mayflower Apts	6	Stowe Inn Apts (eff.)	12	Pine Street Apts
12	52 Harpswell	84	Total Beds	2	Stowe Inn Apts
1	Smith House	2-person (doubles)		77	<i>Total Quads</i>
<u>3-person</u>	<u>Location</u>	<u>2-person</u>	<u>Locations</u>	308	Total Beds
8	Mayflower Apts	63	Brunswick Apts	5-person (quints)	
<u>4-person</u>	<u>Location</u>	29	Chamberlain Hall	<u>5-person</u>	<u>Locations</u>
1	52 Harpswell	12	Stowe Inn Apts	11	Stowe Hall
11	Howard Hall	104	<i>Total Doubles</i>	55	Total Beds
2	Park Row Apts	208	Total Beds	6-person	
<u>5-person</u>	<u>Location</u>	3-person (triples)		<u>6-person</u>	<u>Locations</u>
3	Howard Hall	<u>3-person</u>	<u>Locations</u>	3	Park Row Apts
<u>6-person</u>	<u>Location</u>	26	Brunswick Apts	18	Total Beds
1	Park Row Apts	2	Coles Tower	8-person	
<u>8-person</u>	<u>Location</u>	28	<i>Total Triples</i>	<u>8-person</u>	<u>Locations</u>
1	Park Row Apts	84	Total Beds	3	Park Row Apts
158	Total Beds	Total Beds Available: 939*		24	Total Beds
		*includes Res Life student staff rooms			

Please note: This list should only be used as a guide. The final list of the spaces available will be available at each housing lottery.

Registered events not permitted in the following locations: Mayflower Apartments, Howard Hall, Park Row building 4, Smith House, Stowe Inn and 52 Harpswell Road.

A Working Example of the Lottery in Progress

Let's assume, for the purposes of explanation, that we are assigning quads. This will include the following sites and number of units:

Assume 105 quad applications are received. Of those applications, 73 are requests for individual quads (292 students) and 32 requests in blocks of eight students (256 students). The total number of quad rooms sought equals 137. The total number of students seeking quads is 548.

Now, assume the following:

Class Breakdown	Total forms	Groups of 4	Blocks of 8	Students	Points
All Srs	30	20	10	160	3.00
Mixed = 2 Srs & 2 Jrs	10	6	4	56	2.50
All Jrs	40	30	10	200	2.00
Mixed = 1 Jr and 3 Soph	15	11	4	76	1.25
All Soph	10	6	4	56	1.00
Totals	105	73	32	548	

105 forms are submitted, points are automatically totaled, and a computer randomly generates lottery numbers. The list is verified for accuracy and then e-mailed to lottery participants and posted.

Students arrive at Daggett Lounge for the 4 and 8-person lottery. Floor plans showing all 4 and 8 person housing options are at tables at the front of the room. Groups are called in order, they come to the front of the room to view their options and either select housing or “pass” if they are not interested in the available options. Groups not present when their number is called are recorded as a "no show" and are ineligible to select housing in that lottery.

Suppose that you are part of a group of seniors that is assigned lottery number 34. Your group wants a Coles Tower quad. Since there are some blocks of 8 who are assigned a better lottery number than your group, all Tower quads are selected by the groups with lottery numbers lower than 34. When you group number is called there are no quads available in Coles Tower. Because your group wanted Coles Tower or Brunswick Apartments, you pass and enter the 2-person lottery in the hopes of securing two double Brunswick Apartments.

Now assume you are part of a group of sophomores that is assigned lottery number 90. You are hoping for a quad in Chamberlain or Pine Street Apts. Groups above you chose Chamberlain and some apartments in Pine Street. Others passed deciding to enter a subsequent lottery. As a result, you are able to get a quad in Pine Street Apartments.

Things to Consider

- Who do you want to live with?
- Do they want to live with you?
- Have you asked them yet?
- Are they a neat freak? And you're a slob, right? Are you sure that will work?
- What about the block? Will they stay up all night partying?
- Do you go to bed early so you can get up for practice?
- Are you sure living with that block will work?
- Remember, great friends do not always make great roommates.
- What have you learned about yourself and your housing needs in the past year(s)?

Talking honestly now will help you avoid stress and conflicts later. Be sure to discuss lifestyles, habits, and expectations plainly before agreeing to room with someone. Don't assume anything; ask them!

Roommate Matching

Many students find themselves without a roommate when their friends decide to live with others, move off-campus, or study away. If you are in this situation, talk to your RA or Proctor. They may know others with the same dilemma. Attend the "Find a Roommate" event on April 8 at 6:00 PM in Main Lounge, Moulton Union. If you need more help, come to the Office of Residential Life. We facilitate a roommate matching process that helps students find a roommate or additional person for their group.

Housing Changes after the Lottery

There are three ways to seek alternate housing:

1. Once you have secured an assignment, talk with or e-mail Lisa Rendall, Director of Residential and Housing Operations and request a change if space permits. Although there are no guarantees, spaces may become available over the summer. Once classes begin, you'll need to seek a change through the other two options.
2. The Residential Life Office allows upperclass students to swap rooms during the first two weeks of classes each semester. The swap must be mutually agreed upon by all students living within the suite(s)/apartment(s) involved in the swap.
3. Any upperclass student may make an appointment with Lisa Rendall to discuss available open rooms and request to be reassigned.

Off-Campus Study

Abroad in the fall only: You do not participate in the Housing Lottery. Your [Study Abroad Form](#) will be used as your request for spring semester housing. You may update this form thru November 1. Typically students are assigned to one of their top three choices. Sometimes students with opposite study away plans (fall v. spring) plan to swap rooms. Please indicate this proposed plan on your Study Abroad Form. The Office of Residential Life will do its best to accommodate these requests, but there is no guarantee the specific assignment can be

made. Spring housing assignments are made in early December and posted to the Bricks and Beyond housing portal.

Abroad in the spring only: If you have access to the internet, you may participate in the lottery registration process in April and have your proxy attend the lottery night to choose on your behalf. Before you leave Bowdoin in December, fill out a [Study Abroad Form](#). You may update your preferences on the form thru April 1. If you plan to live on campus when you return, name a proxy for the lottery and list your preferences for housing and roommates.

Proxy Information

Students who are currently away from Bowdoin and are eligible for the Lottery will still be able to submit lottery applications on-line. They should designate a Proxy to choose a space on their behalf the night of the lottery. Proxies will be contacted separately and reminded of this responsibility. Be sure to choose a Proxy who will take the responsibility seriously. You may designate your Proxy on your [Study Abroad Form](#).

Students currently on campus but unable to attend the Lottery can designate a Proxy by e-mailing Lisa Rendall at lrendall@bowdoin.edu with their Proxy selection. As stated above, be sure your Proxy knows your choices because their selection is binding.

Your Lottery Application Form Becomes Your Residence Agreement

Your lottery application form is also your [Residence Agreement](#). By submitting the lottery application form you agree to abide by all Bowdoin rules and regulations. This agreement includes all rules and regulations in the most recent edition of the [Bowdoin Student Handbook](#), *Residential Life Opening and Closing Notices*, *Break Notices*, *Break Housing Applications*, the annual *Housing Lottery Guide*, on-line housing information, and any other Residential Life notices. Other documents are available upon request from the Residential Life Office throughout the year.

The *Residence Agreement* becomes binding when you take occupancy of college housing during the 2019-20 academic year. Housing assignments will be confirmed electronically by Friday, May 3, 2019.

Additional Circumstances

Students interested in more information regarding housing requests (e.g. medical or disability-related accommodation, married student or family housing, etc.) should make/have made this selection on their on-line Housing Intent Survey prior to April 2, 2019 and have received an e-mail confirmation of its submission. Further information, such as written documentation from a health care provider, may be requested by [Lesley Levy](#), Director of Student Accessibility. When information of this nature is requested, it is kept confidential by the Director of Student Accessibility. The Director of Residential Life will defer to ADA accommodation decisions made by the Director of Student Accessibility and make housing accommodations accordingly.

Break Housing

Residence Halls are *closed* for semester and spring breaks. These vacation periods are listed on the College Calendar. Students are required to vacate college residences as indicated on the Residential Life Office Closing Notices that will be distributed prior to all breaks. Closing and opening information is distributed via e-mail.

Bowdoin recognizes that because of pressing academic work, on-campus employment, athletic commitments, or personal reasons, some students are unable to leave campus during scheduled vacation periods. In such cases, students need to **apply for and receive permission** from the Office of Residential Life to remain on campus during a designated vacation period at no additional charge. Break housing locations shift each year depending on demand and facilities work.

Fall 2019 Opening

Upperclass students are expected to arrive for the Fall 2019 Semester on or after 12:00noon Sunday, August 25, 2019. Please plan accordingly. This opening date is **firm**. No upperclass student will be allowed to return prior to August 25 without **express permission** from the Director of Residential and Housing Operations. Early arrival requests may be made on the [Transitional Housing](#) page of the Residential Life website.

The Right to Assign or Reassign

The Director of Residential Life reserves the right to assign any vacancy in college housing at any time, and/or to reassign any student at any time. If you have questions, contact the Office of Residential Life.

Changes to these Procedures

The Director of Residential Life reserves the right to change, modify, or alter these procedures as necessary.

Questions

Attend a Lottery info session, call, e-mail, or stop by the Office of Residential Life with any questions about the lottery process.

Mike Ranen, Associate Dean of Student Affairs
and Director of Residential & Student Life

207-725-3037

mranen@bowdoin.edu

Lisa Rendall, Director of Residential and
Housing Operations

207-725-3589

lrendall@bowdoin.edu