

Bowdoin College
Emergency Sick Time Bank

Application to Donate Hours to the Campus Emergency Sick Time Bank

An exempt or non-exempt employee may donate up to one half of the hours in his/her personal sick time bank to the Campus Emergency Sick Time Bank upon retirement or termination of employment.

Name (please print): _____

Department: _____

By signing this application I agree to have _____ hours deducted from
Number of Hours
my personal sick time balance on my last day of employment and used to fund
the Campus Emergency Sick Time Bank.

- Yes, please include my name on the annual listing of donors.
- I would prefer to keep my donation anonymous.

Signed: _____ Date: _____

Approved by (HR): _____ Date: _____