### ABSENCE, TRAVEL, CLOSE CONTACT, AND POSITIVE CASE GUIDELINES 5/4/2021*

#### FULLY VACCINATED
- At least two weeks after final dose of vaccine, and
- Vaccination information has been submitted and approved in Workday by HR

#### NOT FULLY VACCINATED
- Have not received any vaccine dose, or
- Have not received a final dose of vaccine, or
- It has not been two weeks since the final dose of vaccine.

### ABSENCE

**Due to non-COVID-19 illness, leave, vacation, bereavement, medical appointments, etc.**
*(If you are absent and not going to be working on campus, please do NOT come to campus solely for COVID testing)*

<table>
<thead>
<tr>
<th>Fully Vaccinated</th>
<th>Not Fully Vaccinated</th>
</tr>
</thead>
<tbody>
<tr>
<td>No restrictions: No external test or quarantine required. Return to work and regular testing protocol upon return.</td>
<td>If no tests were missed during your absence you may resume your regular testing schedule. If tests were missed, you will be asked to take a test and then return home to await the results. If you receive a negative test result, you may return to work and your regular testing.</td>
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### TRAVEL

**In state**

- **No restrictions**: No external test or quarantine required. Return to work and regular testing protocol upon return.
- Please notify covidtsa@bowdoin.edu in advance if you are going to miss a test.

**Out of state, exempt (as defined by Maine CDC)**

- **No restrictions**: No external test or quarantine required. Return to work and regular testing protocol upon return.
- Please notify covidtsa@bowdoin.edu in advance if you are going to miss a test.

**Out of state, non-exempt (as defined by Maine CDC)**

- Return to campus on first available testing day, test, go home and await the result. Return to campus after receipt of negative test.
- Quarantine for ten days or obtain a first test (PCR or antigen) using an external testing service (e.g., Walgreen’s, Convenient MD, etc.) that is collected not more than 72 hours
As of May 1, 2021 all states are now exempt. This is subject to change. If a state is experiencing high case rates, they will be placed back on the non-exempt list. You must check the Maine CDC website for updates when you travel https://www.maine.gov/dhhs/mecd/infectious-disease/epi/airborne/coronavirus/travel.shtml

- Please notify covidtsa@bowdoin.edu in advance if you are going to miss a test.

before arriving in Maine. You may wait to be tested upon arrival in Maine, but if you do you must quarantine while you await the results. If you receive a negative test result email the result information to Mary Cote in human resources at mcote@bowdoin.edu

- Obtain a second test on a regularly scheduled testing day on campus no sooner than day number five from your first full day back in Maine. For this second test, come to campus only to be tested and then return home to await the results.

- If you receive a negative test result, you may return to work and your regular testing schedule.

- Please notify covidtsa@bowdoin.edu in advance if you are going to miss a test.

CLOSE CONTACT

The close contact is not in your household

- **No restrictions:** No external test or quarantine required. Return to work and regular testing protocol.

- **Contact Mary Cote in HR** (mcote@bowdoin.edu, 207-725-3033) and Quarantine for a minimum of ten days from the date of the last contact. An individual who is in quarantine cannot test out of quarantine (i.e., if an individual obtains COVID-19 testing and the test comes back negative, they must still adhere to the ten-day quarantine).

- If you test positive or develop any symptoms of COVID-19 during your quarantine, the ten-day quarantine may be extended.

- When you have been cleared from quarantine by HR, stay home until your next scheduled on-campus COVID-19 test. On that day come to campus only to be tested and then return home to await the results.
| The close contact is in your household (but has not tested positive) | • **No restrictions**: No external test or quarantine required. Return to work and regular testing protocol. | • If an employee learns that someone in their household has been identified as a close contact of a COVID-19-positive person AND it is not possible for the household member to quarantine separately from the employee, then we respectfully ask the employee to quarantine for ten days. For example, your child who lives with you is identified as a close contact of a schoolmate who tested positive and has been directed by the school to quarantine. If you are unable to limit contact with your child in the home (separate bathroom, separate bedroom, eat in separate rooms, avoid shared spaces and shared personal items), it is best for the whole household to quarantine at home to be on the safe side. |
| | • An individual who is in quarantine cannot test out of quarantine (i.e., if an individual obtains COVID-19 testing and the test comes back negative, they must still adhere to the ten-day quarantine). | • When you have been cleared from quarantine by HR, stay home until your next scheduled on-campus COVID-19 test. On that day come to campus only to be tested and then remain at home until you receive a negative result before coming back to work. |
| | • If you receive a negative test result, you may return to work and your regular testing schedule. | • If you receive a negative test result, you may return to work and your regular testing schedule. |

**POSITIVE CASE**
There is someone in your household who has tested positive for COVID-19

- **No restrictions:** No external test or quarantine required. Can work and test on campus as usual.
- Self-monitor for symptoms for 10–14 days. If any symptom(s) develop stay home and contact HR.

YOU have tested POSITIVE

- **Contact HR immediately** (Mary Cote – mcote@bowdoin.edu, 207-725-3033)
- Isolate for a minimum of ten days.
- Once you have been symptom-free and fever-free for at least twenty-four hours (without the use of fever reducing medications), HR will work with you on a return to testing and working on campus.

You are experiencing symptom(s) of COVID-19

- **You must remain off campus and work with HR** (Mary Cote – mcote@bowdoin.edu, 207-725-3033) until cleared to return to work on campus. An external test or medical release from your doctor may be required.
- HR will advise you on the steps necessary to return to campus testing and then to work on campus.

- **Contact HR immediately** (Mary Cote – mcote@bowdoin.edu, 207-725-3033)
- Quarantine for an extended period—a minimum of ten days through the positive household member’s “isolation period” and then an additional ten days for the “quarantine period.”
- When you have been cleared from the extended quarantine by HR, you will then be required to continue to stay home until your next scheduled on-campus COVID-19 test. Come to campus only to be tested and then return home to await the results.
- If you receive a negative test result, you may return to work and your regular testing schedule.

- **Contact HR immediately** (Mary Cote – mcote@bowdoin.edu, 207-725-3033)
- Isolate for a minimum of ten days.
- Once you have been symptom-free and fever-free for at least twenty-four hours (without the use of fever reducing medications) HR will work with you on a return to testing and working on campus.

* The College reserves the right to set guidelines that are appropriate for the College community. These may be more stringent than Maine CDC guidelines. For questions please contact Mary Cote (mcote@bowdoin.edu, 207-725-3033) or Cindy Bessmer (cbessmer@bowdoin.edu, 207-725-3911)