Policy Title	Effective Date	Revision Date	Created by
Research Grant Supplement	July 1, 2007	October 27, 2027	Cara Martin-Tetreault, Laura Pilgrim, Saari Greylock

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Research Grant Supplement Policy

1. Purpose

Research grant supplements are intended to support Principal Investigators in their research efforts. The research grant supplement contribution to faculty research and professional development accounts is funded by indirect cost recovery dollars the College receives.

2. Scope & Definitions

This policy governs the administration of Research Grant Supplements. Certain terms referenced by the policy are defined below:

> *Indirect Cost:* Expenses incurred for a common or joint purpose benefiting more than one cost object, and not readily assignable to a particular grant, contract, project function or activity, but necessary for the general operation of the College. Government sponsoring agencies, and other funders that allow indirect cost charges equal to the current government rate agreement, allow for recovery of these costs through an approved indirect cost rate.
>
> *Principal Investigator (PI):* The Principal Investigator is the primary individual in charge of an external research grant or other sponsored project. The Principal Investigator is responsible for all actions required to manage and complete the research and programmatic aspects of the sponsored project.

3. Eligibility

The PI of each research grant awarded to the College on or after July 1, 2007, is eligible to receive Research Grant Supplement funding if the indirect cost rate applicable to the grant is the current approved DHHS on-campus rate regardless if the award is federal, state, or privately funded.

4. Funding

Research supplement funding will be added to the PI's research & professional development account as indirect costs are charged to their grant. Once transferred, the funds will be treated in the same way as and will be fungible with, any other funding the faculty member may have or receive in their research & professional development account, and policies regarding research & professional development funds will

apply. The total amount to be funded will be equal to 1/6 of the indirect costs charged during the grant term. There are multiple Bowdoin PIs on a research grant, the research supplement funding will be equally divided between each PI research & professional development account.

Example:
If the total indirect cost charged to a grant during the grant term is $24,000, $4,000 (1/6 of $24,000) will be set aside for the Principal Investigator as a Research Grant Supplement.

5. Responsibility

The Grants & Contracts Sr. Financial Analyst manages the allocation of research grant supplement funding from external grants. The Office of the Dean for Academic Affairs manages faculty research & professional development funds along with other internal faculty funding. Such internal grants and expenditures are governed by all applicable policies and procedures of the College, including but not limited to those set by the Controller's Office and the Office of the Dean for Academic Affairs. The faculty PI is responsible for managing their funds and adhering to all relevant policies for expenditures.

6. Contacts

For questions on projected or past research grant supplement funding generated by external grant indirect costs, contact the Grants & Contracts Sr. Financial Analyst.

For questions on faculty internal funding, including research & professional development accounts, contact the Associate Director for Academic Budgets & Financial Planning.

Policy Distribution List: Controller's Office Staff, Office of Sponsored Research Staff, Office of the Dean of Academic Affairs Staff, and Principal Investigators