Bowdoin

Eligibility to Serve as PI for Sponsored Research Funding

This document applies to Bowdoin employees seeking sponsored research funding (e.g. external grants or fellowships, hereafter referred to as "grants"), administered through Bowdoin, to support their individual scholarly, creative, or professional activities.

At Bowdoin College, a principal investigator/project director (PI/PD) is an individual who directs and assumes responsibility for the preparation of proposals, performs sponsored research or artistic work and/or oversees a funded project during an award period, manages the budget, and complies with requirements set forth in award agreements and with Bowdoin policies.

See also: *Who Does What?*

Principal Investigator Financial Responsibilities

Eligibility

1. A PI/PD must be a current, benefits-eligible Bowdoin employee.
    a. Applicants / PI/PDs should expect to be employed by Bowdoin at the time of the award date and throughout the duration of the grant.
        i. Visiting faculty on short-term appointments are therefore typically not eligible to be sponsored for grant applications or to serve as PI/PDs.
    b. If a PI/PD ceases to be a benefits-eligible employee, they are no longer eligible to serve as a PI/PD at Bowdoin.
        i. The grant may be transferred to another institution or to another PI/PD at Bowdoin, closed, or returned to the granting agency, as appropriate.
        ii. PI/PDs are responsible for working proactively with Grants staff to submit all required reporting prior to the end of their appointment and to ensure a smooth transition and closeout.

2. The sponsored activity should be related to and in support of the PI/PD's principal responsibilities and expectations of their position at Bowdoin.

The Grants Office will administer these guidelines and will oversee any interpretations or exceptions in collaboration with the Office of the Dean for Academic Affairs.