

2022 Summer and 2022-2023 Academic Year Payroll Schedule

Below please find the 2022 Summer and 2022-2023 academic year payroll schedule. The biweekly pay period begins on Monday and ends on Sunday. **Timesheet entries in Workday must be submitted by 10 am and approved by noon on Monday prior to payday (*or other day/times due to holidays).** If you cannot update your hours by these deadlines, please submit an approved [Prior Pay Period Adjustment form](#) to the Controller’s Office. Payments are issued every other Friday, except during holiday weeks as indicated below. Call 7070, option 2 for assistance.

OASDI/MED TAX	ACAD/SUM	PAY CYCLE DATES	TIMESHEETS DUE	CHECKS ISSUED
Last Day of classes – May 11, 2022 Reading Period – May 12 – 15, 2022 Exams – May 16 – 21, 2022				
Exempt	Acad	Mon, May 9, 2022 – Sun, May 22, 2022	Mon, May 23, 2022	Fri, May 27, 2022
Commencement Exercises – Saturday, May 28, 2022				
Tax	Sum	Mon, May 23, 2022 – Sun, Jun 5, 2022	Mon, Jun 6, 2022	Fri, Jun 10, 2022
Tax	Sum	Mon, Jun 6, 2022 – Sun, Jun 19, 2022	*Tues, Jun 21, 2022 (submissions by 9:00 a.m. & approvals by 10:00 a.m.)	Fri, Jun 24, 2022
Tax	Sum	Mon, Jun 20, 2022 – Sun, Jul 3, 2022	*Tues, Jul 5, 2022 (submissions by 9:00 a.m. & approvals by 10:00 a.m.)	Fri, Jul 8, 2022
Tax	Sum	Mon, Jul 4, 2022 – Sun, Jul 17, 2022	Mon, Jul 18, 2022	Fri, Jul 22, 2022
Tax	Sum	Mon, Jul 18, 2022 – Sun, Jul 31, 2022	Mon, Aug 1, 2022	Fri, Aug 5, 2022
Tax	Sum	Mon, Aug 1, 2022 – Sun, Aug 14, 2022	Mon, Aug 15, 2022	Fri, Aug 19, 2022
Tax	Sum	Mon, Aug 15, 2022 – Sun, Aug 28, 2022	Mon Aug 29, 2022	Fri, Sep 2, 2022
Fall semester classes begin – August 31, 2022				
Exempt	Acad	Mon, Aug 29, 2022 – Sun, Sep 11, 2022	Mon, Sep 12, 2022	Fri, Sep 16, 2022
Exempt	Acad	Mon, Sep 12, 2022 – Sun, Sep 25, 2022	Mon, Sep 26, 2022	Fri, Sep 30, 2022
Fall vacation – October 8 – 11, 2022				
Exempt	Acad	Mon, Sep 26, 2022 – Sun, Oct 9, 2022	Mon, Oct 10, 2022	Fri, Oct 14, 2022
Exempt	Acad	Mon, Oct 10, 2022 – Sun, Oct 23, 2022	Mon, Oct 24, 2022	Fri, Oct 28, 2022
Exempt	Acad	Mon, Oct 24, 2022 – Sun, Nov 6, 2022	Mon, Nov 7, 2022	Fri, Nov 11, 2022
Thanksgiving vacation – November 23 – November 27, 2022				
Exempt	Acad	Mon, Nov 7, 2022 – Sun, Nov 20, 2022	Mon, Nov 21, 2022	Fri, Nov 25, 2022
Last day of classes - December 9, 2022 Reading Period - December 10 – 13, 2022 Exams – December 14 – 19, 2022				
Exempt	Acad	Mon, Nov 21, 2022 – Sun, Dec 4, 2022	Mon, Dec 5, 2022	Fri, Dec 9, 2022
Winter break – December 20, 2022 – January 22, 2023				
Exempt	Acad	Mon, Dec 5, 2022 – Sun, Dec 18, 2022	Mon, Dec 19, 2022	Fri, Dec 23, 2022
Exempt	Acad	Mon, Dec 19, 2022 – Sun, Jan 1, 2023	*Thurs, Dec 22, 2022 (submissions by 10:00 a.m. & approvals by noon)	Fri, Jan 6, 2023
Exempt	Acad	Mon, Jan 2, 2023 – Sun, Jan 15, 2023	*Tues, Jan 17, 2023 (submissions by 9:00 a.m. & approvals by 10:00 a.m.)	Fri, Jan 20, 2023
Exempt	Acad	Mon, Jan 16, 2023 – Sun, Jan 29, 2023	Mon, Jan 30, 2023	Fri, Feb 3, 2023
Exempt	Acad	Mon, Jan 30, 2023 – Sun, Feb 12, 2023	Mon, Feb 13, 2023	Fri, Feb 17, 2023
Exempt	Acad	Mon, Feb 13, 2023 – Sun, Feb 26, 2023	Mon, Feb 27, 2023	Fri, Mar 3, 2023
Spring vacation – March 11 – 26, 2023				
Exempt	Acad	Mon, Feb 27, 2023 – Sun, Mar 12, 2023	Mon, Mar 13, 2023	Fri, Mar 17, 2023
Exempt	Acad	Mon, Mar 13, 2023 – Sun, Mar 26, 2023	Mon, Mar 27, 2023	Fri, Mar 31, 2023
Exempt	Acad	Mon, Mar 27, 2023 – Sun, Apr 9, 2023	Mon, Apr 10, 2023	Fri, Apr 14, 2023
Exempt	Acad	Mon, Apr 10, 2023 – Sun, Apr 23, 2023	Mon, Apr 24, 2023	Fri, Apr 28, 2023
Exempt	Acad	Mon, Apr 24, 2023 – Sun, May 7, 2023	Mon, May 8, 2023	Fri, May 12, 2023
Last Day of classes – May 10, 2023 Reading Period – May 11 – 14, 2023 Exams – May 15 – 20, 2023				
Exempt	Acad	Mon, May 8, 2023 – Sun, May 21, 2023	Mon, May 22, 2023	Fri, May 26, 2023
Commencement Exercises – Saturday, May 27, 2023				
Tax	Sum	Mon, May 22, 2023 – Sun, Jun 4, 2023	Mon, Jun 5, 2023	Fri, Jun 9, 2023