

2020 Summer and 2020-2021 Academic Year Payroll Schedule

Below please find the 2020 Summer and 2020-2021 academic year payroll schedule. The biweekly pay period begins on Monday and ends on Sunday. [Timesheet entries in Workday must be submitted by 10 am and approved by noon on Monday prior to payday \(*or other day/times due to holidays\)](#). If you cannot update your hours by these deadlines, please submit an approved [Prior Pay Period Adjustment form](#) to the Controller's Office. Payments are issued every other Friday, except during holiday weeks as indicated below. Call 7070, option 2 for assistance.

OASDI/MED TAX	ACAD/SUM	PAY CYCLE DATES	TIMESHEETS DUE	CHECKS ISSUED
Last Day of classes – May 6, 2020 Reading Period – May 7 – 10, 2020 Exams – May 11 – 16, 2020 Commencement Exercises – May 23, 2020				
Exempt	Acad	Mon, May 11, 2020 – Sun, May 24, 2020	*Tues, May 26, 2020	Fri, May 29, 2020
Tax	Sum	Mon, May 25, 2020 – Sun, Jun 7, 2020	Mon, Jun 8, 2020	Fri, Jun 12, 2020
Tax	Sum	Mon, Jun 8, 2020 – Sun, Jun 21, 2020	Mon, Jun 22, 2020	Fri, Jun 26, 2020
Tax	Sum	Mon, Jun 22, 2020 – Sun, Jul 5, 2020	Mon, Jul 6, 2020	Fri, Jul 10, 2020
Tax	Sum	Mon, Jul 6, 2020 – Sun, Jul 19, 2020	Mon, Jul 20, 2020	Fri, Jul 24, 2020
Tax	Sum	Mon, Jul 20, 2020 – Sun, Aug 2, 2020	Mon, Aug 3, 2020	Fri, Aug 7, 2020
Tax	Sum	Mon, Aug 3, 2020 – Sun, Aug 16, 2020	Mon, Aug 17, 2020	Fri, Aug 21, 2020
Tax	Sum	Mon, Aug 17, 2020 – Sun, Aug 30, 2020	Mon Aug 31, 2020	Fri, Sep 4, 2020
Fall semester classes begin – September 2, 2020				
Exempt	Acad	Mon, Aug 31, 2020 – Sun, Sep 13, 2020	Mon, Sep 14, 2020	Fri, Sep 18, 2020
Exempt	Acad	Mon, Sep 14, 2020 – Sun, Sep 27, 2020	Mon, Sep 28, 2020	Fri, Oct 2, 2020
Fall vacation – October 9 – 13, 2020				
Exempt	Acad	Mon, Sep 28, 2020 – Sun, Oct 11, 2020	Mon, Oct 12, 2020	Fri, Oct 16, 2020
Exempt	Acad	Mon, Oct 12, 2020 – Sun, Oct 25, 2020	Mon, Oct 26, 2020	Fri, Oct 30, 2020
Exempt	Acad	Mon, Oct 26, 2020 – Sun, Nov 8, 2020	Mon, Nov 9, 2020	Fri, Nov 13, 2020
Thanksgiving vacation – November 25 – November 29, 2020				
Exempt	Acad	Mon, Nov 9, 2020 – Sun, Nov 22, 2020	Mon, Nov 23, 2020	Fri, Nov 27, 2020
Last day of classes - December 11, 2020 Reading Period - December 12 – 15, 2020 Exams – December 16 – 21, 2020				
Exempt	Acad	Mon, Nov 23, 2020 – Sun, Dec 6, 2020	Mon, Dec 7, 2020	Fri, Dec 11, 2020
Winter break – December 22, 2020 – February 7, 2021				
Exempt	Acad	Mon, Dec 7, 2020 – Sun, Dec 20, 2020	Mon, Dec 21, 2020	Thu, Dec 24, 2020 (Early pay date)
Exempt	Acad	Mon, Dec 21, 2020 – Sun, Jan 3, 2021	*Wed, Dec 23, 2020 (Final updates and approvals by 9:00 a.m. on Mon, Jan 4, 2021)	Fri, Jan 8, 2021
Exempt	Acad	Mon, Jan 4, 2021 – Sun, Jan 17, 2021	*Tues, Jan 19, 2021 (submissions by 9:00 a.m. & approvals by 10:00 a.m.)	Fri, Jan 22, 2021
Exempt	Acad	Mon, Jan 18, 2021 – Sun, Jan 31, 2021	Mon, Feb 1, 2021	Fri, Feb 5, 2021
Exempt	Acad	Mon, Feb 1, 2021 – Sun, Feb 14, 2021	*Tues, Feb 16, 2021 (submissions by 9:00 a.m. & approvals by 10:00 a.m.)	Fri, Feb 19, 2021
Exempt	Acad	Mon, Feb 15, 2021 – Sun, Feb 28, 2021	Mon, Mar 1, 2021	Fri, Mar 5, 2021
Spring vacation – March 20 – 23, 2021				
Exempt	Acad	Mon, Mar 1, 2021 – Sun, Mar 14, 2021	Mon, Mar 15, 2021	Fri, Mar 19, 2021
Exempt	Acad	Mon, Mar 15, 2021 – Sun, Mar 28, 2021	Mon, Mar 29, 2021	Fri, Apr 2, 2021
Exempt	Acad	Mon, Mar 29, 2021 – Sun, Apr 11, 2021	Mon, Apr 12, 2021	Fri, Apr 16, 2021
Exempt	Acad	Mon, Apr 12, 2021 – Sun, Apr 25, 2021	Mon, Apr 26, 2021	Fri, Apr 30, 2021
Last day of classes – May 18, 2021 Reading Period – May 19 – 20, 2021 Exams – May 21 – 24, 2021 Commencement Exercises – Saturday, May 29, 2021				
Exempt	Acad	Mon, Apr 26, 2021 – Sun, May 9, 2021	Mon, May 10, 2021	Fri, May 14, 2021
Exempt	Acad	Mon, May 10, 2021 – Sun, May 23, 2021	Mon, May 24, 2021	Fri, May 28, 2021
Exempt	Acad	Mon, May 24, 2021 – Sun, Jun 6, 2021	Mon, Jun 7, 2021	Fri, Jun 11, 2021

***or other day/times due to holidays**

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