

# Student Direct Deposit Authorization Form (Not Working on Campus through Student Employment)

**Instructions:**

- To be used if you are not working on campus through Student Employment.
- Ensure that the listed **Routing Transit Number** (i.e., bank’s number for paper and electronic transactions) and **Account Number** (i.e., your bank account number) are correct.
  - Please note that the number embossed on your debit card is NOT your account number.  
Please seek assistance from your financial institution, if necessary.
- If depositing to a savings account, ask your bank to give you the **Routing Transit Number** for your account - it is not always the same as the number on a savings deposit slip.
- **Send the completed form to the Controller’s Office, 80 Federal Street (Attn: Joanna Long)**

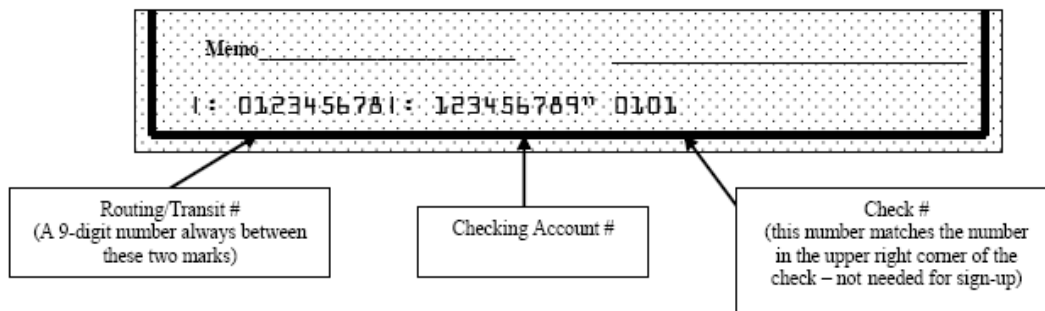
- New Setup  
 Change (maintain current until the new account takes effect?  Yes  No)  
 Cancellation

1. Bank Name: \_\_\_\_\_

Routing Transit Number:  (nine digit number appearing on bottom of check)

Account Number:

Checking  Savings



I hereby authorize Bowdoin College to deposit any amounts owed to me by initiating credit entries to my account at the financial institution indicated on this form. Further, I authorize the financial institution to accept and to credit any credit entries indicated by Bowdoin College to my account. In the event that Bowdoin College deposits funds erroneously into my account, I authorize Bowdoin College to debit my account for an amount not to exceed the original amount of the erroneous credit.

This authorization is to remain in full force and effect until Bowdoin College has received written notice from me of its termination in such time and in such manner as to afford Bowdoin College reasonable opportunity to act on it.

Student Name (print): \_\_\_\_\_ Student ID: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_