



**Template for Taking Notes on Research Articles: Easy access for later use**

Tip: Put quotation marks around any exact wording you write down so that you can avoid accidental plagiarism when you later cite the article.

Complete citation. Author(s), Date of publication, Title (book or article), Journal, Volume #, Issue #, pages:
If web access: url; date accessed Key Words:
General subject:
Specific subject:
Hypothesis:
Methodology:
Result(s):
Summary of key points:
Context*:
Significance**:
Important Figures and/or Tables***:
Cited References to follow up on****:
Other Comments:

\* how this article relates to other work in the field; how it ties in with key issues and findings by others, including yourself

\*\* to the field; in relation to your own work

\*\*\* brief description; page number

\*\*\*\* cite those obviously related to your topic AND any papers frequently cited by others because those works may well prove to be essential as you develop your own work