

ART HISTORY Study Away Approval Form

To be filled out *before* studying away

ART HISTORY STUDY AWAY RULES:

A student who takes a non-Bowdoin Art History course away, to fulfill a requirement in Art History, **MUST** have an Art History professor **SIGN** this form **PRIOR** to going away. This form must then be submitted to the Art History academic department coordinator to keep on file.

The Art History Department Study Away Approval Form is IN ADDITION to the Study Away Application and OCS Course Exercise Form.

Upon returning to Bowdoin and after the Registrar has notified the student that their away transcript has been received by the college, it is THE STUDENT'S RESPONSIBILITY to request a meeting for course verification from the Chair of the Art History department. This meeting must be requested by October 1 (for those who studied away in the Spring Semester) or February 15 (for those who studied away in the fall semester). If the student does not follow up with the Department Chair on his/her/their return, the course(s) away will not be given art history requirement credit. In some cases this will mean that the student will not meet his/her/their major/minor requirement.

Students must make sure to save their class syllabus and coursework from the courses they wish to receive credit from as these will be submitted to the Department Chair for review.

ART HISTORY DEPARTMENT STUDY AWAY APPROVAL FORM

Student's signature _____

This is to confirm a discussion with the above student **PRIOR** to departure for study away from Bowdoin. **Art History will only allow TWO study away courses toward the major; THREE if study away is for two semesters; only ONE study away course will count toward the minor.** The course(s) must be successfully completed with a grade of C- or better to receive credit.

The Art History Department Approves:

Study Away Course:	Applied to ARTH requirements as:

Study away program: _____ during the _____ semester.

Approved by _____ Date _____

Professor's signature

***** After being signed, submit this form to the Academic Department Coordinator: either e-mail a scan or place the physical copy in the ADC's mailbox in VAC 207.**