

CONSTITUTION OF THE BOWDOIN COLLEGE ALUMNI ASSOCIATION
Revised Fall 2018

ARTICLE I. NAME

The name of the Association shall be the Bowdoin College Alumni Association.

ARTICLE II. PURPOSE

The purpose of this Association is to further the well-being of the College and its Alumni by stimulating the interest of its members in the College and in each other through the conduct of programs by and for alumni, and by encouraging the efforts of its members in programs that promote the Common Good. To these ends it shall keep itself and its members informed of issues of importance affecting the College and its Alumni and shall take a position on such issues, when appropriate.

The Alumni Council shall serve as the primary liaison between the Alumni Association and the College.

ARTICLE III. MEMBERSHIP AND OFFICERS

All graduates of the College, all academic students who during residence at the College shall have earned at least one academic credit toward a degree and whose Class shall have graduated, and any others whom the Alumni Council may elect to membership shall be members of the Association.

ARTICLE IV. ALUMNI COUNCIL

Section 1. There shall be an Alumni Council (the "Council") selected as hereinafter provided. The Council shall consist of:

- a. No fewer than twelve nor more than thirty-two members (collectively the "Councilors" or singly a "Councilor"), who shall be appointed in accordance with Sections 4-7 of this Article. Each Councilor shall serve for a period of four years, beginning on July 1 in the first year of their term and ending on June 30 of the fourth year of their term; and
- b. The President as elected pursuant to Section 2 of the Council; and
- c. The President-elect of the Council, when elected and serving pursuant to Section 2; and
- d. The Director of Alumni Relations*, or in his or her absence, the most senior Associate Director; the Senior Vice President for Development and Alumni Relations*; and the Secretary of the Alumni Association (if not the Director of Alumni Relations); and
- e. The Chair of the Alumni Fund* who shall be appointed by the Director of Annual Giving; and will serve a term of one year; and
- f. The National Chair of the BCAN organization*, who shall be appointed by the Executive Director of Bowdoin Career Planning and the Director of Alumni Relations; and
- g. The Chair of the BRAVO National Advisory Board* or his/her designee, who shall serve for a period of not more than six years. He/she shall be appointed by the Dean of Admissions and Financial Aid; and
- h. A member of the Faculty to be elected by the Faculty of the College; and

- i. Three members of the undergraduate body to be chosen by the Director of Alumni Relations in collaboration with the Dean of Student Affairs. These representatives will be chosen in such a manner as to ensure that there will be (whenever possible) at least one undergraduate member who has had one year's experience on the Alumni Council; and
- j. The President of the College*, who shall serve ex-officio.

*Non-voting members

Section 2. The leadership of the Alumni Council is as follows:

- a. The Council shall elect, from its current Councilors or those who have rotated off in the last 2 years, a President who shall serve a term of two years beginning on July 1 of his or her first year in office and terminating on June 30 of his or her second year in office.
- b. The Council shall elect, from its Councilor members a President-elect who shall become President at the expiration of the President's term. The President-elect shall serve one year beginning on July 1 of the second year of the President's term and terminating on June 30 of the President's second year in office. In the event the President is unable to complete his or her term of office, the President-elect shall become President for the remainder of the term and then serve his/her own full term as President. If there is no President-elect, the Alumni Council shall elect a member of the Council to serve the remainder of the President's term. An Officer Selection Committee will be convened every two years to select a President-elect, the committee to be chaired by the Alumni Council President, and members chosen by the Alumni Council President and Director of Alumni Relations. The full council will ratify the selection by a two-thirds vote.
- c. The Council shall include a Secretary, usually the Director of Alumni Relations.
- d. The President, President-elect and the Director of Alumni Relations* shall be the officers of the Council and shall be corresponding officers of the Association. *non-voting member

Section 3. Alumni Council Organization and Committees

- a. The general management of the Association shall be vested in the Alumni Council. A two-thirds majority of the Council shall constitute a quorum at a properly called meeting. The Council shall conduct the business of the Association in the interim between meetings, and its acts shall have the same authority as though the Association were acting.
- b. The Council shall appoint such standing and special committees as in its judgment are needed to conduct the affairs of the Association.
- c. The Alumni Council Executive Committee shall consist of the President, the President-elect, the Director of Alumni Relations and the chairpersons of all standing committees. The President may appoint other members to the Executive Committee as he/she, in his/her sole judgment, deems necessary. The President, or in his/her absence, the President-elect, shall serve as Chair of the Executive Committee.

Section 4. Alumni Council Composition:

The Alumni Council shall appoint the appropriate number of eligible members of the Association for Councilor membership each year. The annual appointments shall be made so as to achieve as nearly as possible an Alumni Council representative of the greater alumni body, including but not limited to: diversity of representation across geography, profession, ethnicity, gender; general merit; needs of the Council; service to the College; and "Era" members, including representation from each full decade represented in the Association.

Section 5. Council vacancies:

Any permanent vacancy for Councilor on the Alumni Council prior to expiration of the Councilor's term may be filled by a recommendation from the Nominations Committee and the vote of two-thirds of the remaining members of the Council, and a member so elected shall serve the unexpired portion of the term vacated. The Council may decide to leave the position vacant for the duration of the original term, assuming the composition of the Council remains within the minimum/maximums set forth in Article IV, section 1a. If personal circumstances prevent a councilor from participating, that member may be asked to resign or be offered a sabbatical by the current Alumni Council President.

Section. 6. Councilor re-election:

A Councilor, having served a four-year term on the Alumni Council, shall not be eligible for re-nomination as a Councilor during the year following the period of his or her four-year term.

Section 7. Nomination/election to the Alumni Council:

The Director of Alumni Relations shall be responsible for issuing a 'call for nominations' at least annually to all Association members. Any member of the Association shall be eligible for appointment by the Alumni Council, having been recommended by the Nominations Committee.

Section 8. Alumni Council Meetings:

The Alumni Council shall meet at the call of the Alumni Council President, upon written notice giving the time and place of the meeting, and such notice shall be mailed at least a month prior to the date of such meeting. The Director of Alumni Relations shall act as Clerk of the meetings and, in his or her absence, the President may appoint a Clerk for that meeting. In either event, the Clerk insures that a full and complete record of the meeting shall be kept and made available to all members of the Association.

ARTICLE V. DUTIES OF OFFICERS

Section 1. President:

The President shall preside at all meetings of the Association and Alumni Council, and unless otherwise provided for herein or voted by the Council, appoint necessary committees, fill vacancies on committees, appoint Council members to committees, select committee chairs, familiarize the President-elect with the President's duties and activities of the Council and perform all other usual duties of the office. Should the President be unable to complete his/her term of office, or perform any of the usual duties of the office, the President-elect shall. In the absence of a President-elect, the Executive Committee shall nominate, and the Alumni Council shall approve, the appointment of another Councilor to serve the remainder of the President's term.

Section 2. President-elect:

The President-elect shall, in the absence of the President, preside at all meetings of the Association and Alumni Council, serve as chair of the Alumni Council Executive Committee, and perform all other usual duties of the office. Should the President-elect be unable to complete his/her term of office, or in the absence of a President-elect, the Executive Committee shall nominate, and the Alumni Council approve, the appointment of another Councilor to serve the remainder of the President-elect's term. The President-elect shall familiarize himself or herself with the duties of the President and activities of the Council and assist the President as requested.

Section 3. Secretary:

The Secretary shall send out all notices, keep full and complete written minutes of the meetings of the Association and the Alumni Council, send copies of the same to all members of the Council, make a copy of such minutes available to all members of the Association and perform all other usual duties of the office.

ARTICLE VI. MEETINGS

Section 1.

The Alumni Council meetings serve as the meetings of the Alumni Association, given the expanded size and representation of the Council. The Alumni Council may elect to call for a meeting of all members of the Alumni Association, should they deem such meeting necessary.

Section 2.

The Alumni Council shall meet at least two times a year at a time and place to be designated by the President of the Alumni Council.

Section 3.

Meetings of any committee of the Council may be conducted via means agreed upon by members of the committee.

ARTICLE VII. AMENDMENTS

The Constitution may be amended, in whole or in part, by a two-thirds vote of those members of the Alumni Council attending a duly called meeting of the Council. If a member of the Alumni Association suggests an amendment to this document, via a request to the Director of Alumni Relations, he/she will present the suggested revision to the Executive Committee of the Alumni Council. The Executive Committee will decide (by a majority vote) if the matter is to be brought before the full Council. To be adopted, the amendment must receive a two-thirds vote of the members of the Alumni Council.