

Bowdoin College Test Center Cover Sheet

Scheduled Date/Time for Test: _____

Student's Full Name and ID number: _____

Course Number and Section: _____

Faculty Name: _____

***If there's a question (or typo) regarding the test, we will need to reach you. Please provide your contact information during this test time: _____

PLEASE NOTE: If you provide any additional information to your students during the exam (i.e. you correct a typo, provide additional context for one or more questions, allow extra time, etc.) please be sure to communicate that same information to the Test Center so we can share it with your student(s). During testing, you can reach the Test Center 721-5112 or testcenter@bowdoin.edu.

Please list the total test time in hours and minutes. This total should **include** any extended time that this particular student is allowed. Unlimited time is not an option, as the Test Center generally closes at 5:00 p.m.

Time Allowed: _____

Materials allowed (check all that apply):

- | | |
|---|-----------------------------------|
| <input type="checkbox"/> Blue Book (provided by Test Center) | <input type="checkbox"/> Notes |
| <input type="checkbox"/> Scratch Paper | <input type="checkbox"/> Textbook |
| <input type="checkbox"/> Computer for typing | <input type="checkbox"/> None |
| <input type="checkbox"/> Computer for listening to audio materials, viewing PowerPoint, or other electronic materials | |
| <input type="checkbox"/> Calculator (please specify: tLC 4-function, graphing, basic): _____ | |
| <input type="checkbox"/> Other materials (please specify): _____ | |

Special Test Instructions:

Please provide clear instructions for PowerPoint presentations, listening portions, different sections that require monitored starts/stops, materials shared by more than one student, etc.:

Office use only

Date test given: _____ Start time: _____ End time: _____

Date of test pick-up: _____ Printed Name of person picking up test: _____

Signature of person picking up test: _____

Questions or concerns? Please contact the Test Center, testcenter@bowdoin.edu or (207) 721-5112