**FDC Research Application Template**

Instructions: Please insert your own text between the [brackets]. When complete, please save the entire document as one PDF file before submission.

**Title of project:**

[Insert your title here]

[Your Name] – [Your Department]

Please specify type of proposal, amount of funding requested, and when the funds will be utilized.

 Type Amount Dates

Travel

 Research Expenses

 Materials

 Other

**Abstract of the proposal:**

[In 100 words or less, please summarize the contents of your proposal (not your project).]

**PROJECT NARRATIVE**

No more than two pages (single-spaced,) in language that is accessible to non-specialist colleagues, using the following subheadings

**The** **ideas, problems, works or questions the study will examine:**

[Insert your text here. Use non-specialist language.]

**Specific steps to be taken to accomplish the project:**

[Insert your text here. Please give dates if possible.]

**Significance of the project to my scholarly field and research/artistic program:**

[Insert your text here. Please explain why this project is relevant or important to your discipline. Use non-specialist language.]

**Relationship of the project to my ongoing development as a scholar:**

[Insert your text here. Please explain how this project builds on your previous work or takes you in new directions.]

**Anticipated Outcomes:**

[Insert your text here. What will result from this funding? Please be as specific as possible, for instance, give names of journals or presses or conferences to which you might submit the work.]

**Previous awards from FDC:**

[Insert your text here. A statement indicating the date and amount of award(s) from the Faculty Development Committee received over the past six years. *A brief summary of the results of work supported by such prior funding is a prerequisite for additional funding.* Any relationship between previously funded projects and the current one must be described.]

*Example: For 2015-2016, I received a $4000 FDC research grant to travel to Rome to study historical pasta ingredients, shapes, and boiling times. RESULT: I have written an 8000-word article, which is currently under review at the food studies journal, Gastronomica.*

**Other sources of funding:** Since the FDC normally funds applications after other funds like start-ups, endowed chair discretionary funds, or research and professional development funds have been exhausted, please indicate specifically how any remaining funding is committed.

[Insert text here. Please indicate if you have applied for or receive other funding.

*[End of project narrative. This section should be no longer than 2 single-spaced pages with 1.25-inch margins.]*

**Budget:**

You may submit a budget one of two ways:

* Using [THIS linked excel template](https://www.bowdoin.edu/academic-affairs/pdf/travel%20budget.xlsx): when you enter amounts into the highlighted cells, the totals will automatically populate.
* OR, please insert the type of expense, amount and rationale into the table below. Please round off figures to the nearest $10 when submitting your budget.

|  |  |  |
| --- | --- | --- |
| Type of Expense | Amount | Rationale |
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* TOTAL=

[OR, if you prefer to use a narrative form: Insert text here discussing overall amount requested. If more detail is required, please submit a supplementary budget form.]

[CUT AND PASTE YOUR CV HERE]

[CUT AND PASTE ANY SUPPLEMENTAL MATERIALS HERE]