

| FAQ Type       | Question   | Answer / Resource Link   |
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| <b>Funding</b> | I would like to <b>attend a conference</b> . Does Bowdoin have funding for that?   | Yes, please see: <a href="#">Faculty Conference Travel</a> (you will need to log in to access this site)   |
|                | Does Bowdoin have funds to <b>support scholarly and artistic work</b> ? If so, what kind of expenses are supported?  | Yes, please see: <a href="#">Faculty Research Awards</a> .   |
|                | I am interested in <b>bringing in an outside speaker or performer</b> to my course. It will also contribute to the intellectual life of the college. Are there resources that fund travel and honoraria? | Yes. First check with your department and program. Then, please see: <a href="#">Lectures and Concerts</a> |
|                | I have some cool ideas for my course. Are there <b>funds for course development or enrichment</b> ? Can I travel to learn a new methodology or attend a workshop to enrich my course?                    | Yes, please see: <a href="#">Course Funding – Internal Sources</a>   |
|                | I would like to <b>apply for an external grant</b> for my work. I am not sure where to start. What do I do?<br><br>Can I get <b>help with a proposal for external funding</b> ?                          | Please see: <a href="#">Grants Office: Sponsored Research</a>  |

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| <b>Professional Development</b> | I am someone who thrives with <b>accountability</b> . Are there writing groups on campus?                                       | Yes, there are both <a href="#">writing sessions</a> and <a href="#">writing accountability groups</a> .   |
|                                 | I am a visiting faculty member on a one-year appointment, and I have look for <b>my next job</b> right away. Can I get support? | Yes, please see:<br><br><a href="#">Canvas: Resources for Faculty and Instructors/For Visiting Faculty</a><br>“On the Job Market”, a series of workshops offered in Sept. and Oct. For more information, please watch for save the date emails from Claire Jaques Bogan.   |
|                                 | What resources does Bowdoin offer for <b>time management</b> ?  | Yes, please see:<br><br>Workshops led by <a href="#">Tina Chong at BCLT</a><br><a href="#">National Center for Faculty Development and Diversity (NCFDD) on demand webinars</a> (needs an <a href="#">NCFDD login</a> to access)   |
|                                 | How do I begin thinking about and interpreting Bowdoin’s <b>expectations for tenure</b> ?                                       | First Year Tenure track faculty attend a series of three workshops on this topic.<br><br>The associate dean for faculty development and inclusion and a recent member of CAPT offer workshop on “Effective Tenure Dossiers” and “Effective Reappointment Dossiers”. Please watch out for communications on this. |

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| <b>Professional Development</b> | <p>How do I begin thinking about and interpreting Bowdoin's <b>expectations for promotion to Full professor?</b></p>                                  | <p>Please watch for communication on a workshop entitled "Moving from Associate to Full Professor" offered once a semester.</p>   |
|                                 | <p>I heard Bowdoin is a member of the <b>National Center for Faculty Development and Diversity (NCFDD)</b>. Which of their programs can I access?</p> | <p>Bowdoin is an institutional member of NCFDD. This grants all faculty access to all their webinars (live and on-demand). See <a href="#">NCFDD on demand webinars</a> (needs an <a href="#">NCFDD login</a> to access)</p> <p>Bowdoin also sponsors tenure-line faculty to the NCFDD Faculty Success program. We have two internal deadlines: For the summer success program – Feb 15th and for the Fall or Spring Programs – May 31<sup>st</sup>. Information on internal application process is found <a href="#">here</a>.</p> |
|                                 | <p>I just published my work, and I would like it to be publicized on Bowdoin's social media.</p>  | <p>Please see: <a href="#">Share your Achievement</a>.</p>  |

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| Teaching,<br>Pedagogy and<br>Advising | I am looking for additional resources to <b>grow as a teacher</b> , what do I do?   | Please consult staff at the <a href="#">Baldwin Center for Teaching and Learning</a> for resources targeted to your individual needs.                            |
|                                       | I would like to <b>observe a course</b> and have someone observe mine. I am not quite ready for the observation to be someone in my department. What next?  | The Baldwin Center for Learning and Teaching: offers to create <a href="#">Teaching Triangles</a> . facilitates a <a href="#">mid-semester course analysis</a> . |
|                                       | I missed the in-person course design workshop. Are there <b>asynchronous ways to learn about constructing learning goals and aligning goals with assignments and assessments</b> ? Everyone is talking about <b>rubrics</b> , what is that? | Yes, please see: <a href="#">Canvas: Teaching at Bowdoin</a>   |
|                                       | I would love to see some <b>sample syllabi</b> . How are other faculty talking about policies, extensions, student disclosures?   | Please see: <a href="#">Canvas: Teaching at Bowdoin</a>  |
|                                       | <b>AI and teaching</b> ? I am not ready. Where do I start?  | Please see: <a href="#">Canvas: Resources for Faculty and Instructors</a>  |
|                                       | I have some cool ideas for my course. Are there <b>funds for course development or enrichment</b> ? Can I travel to learn a new methodology or attend a workshop to enrich my course?   | Yes, please see: <a href="#">Course Funding – Internal Sources</a>   |
|                                       | I would like to create a <b>new course</b> . How do I go about getting it on the books?   | Consider talking with your chair/director and then submit a <a href="#">course proposal</a> .  |

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| Teaching,<br>Pedagogy and<br>Advising | What does Bowdoin's <b>student evaluation of teaching</b> look like? Can I get a copy?      | Bowdoin uses online Bowdoin Course Questionnaires (BCQs) to collect student feedback on courses and labs at the end of each semester. Samples and procedures are found <a href="#">here</a> . |
|                                       | What are important <b>college calendars</b> to have handy to course and advising schedules? | <a href="#">Academic Calendar</a><br><a href="#">Registrar's calendar</a>   |
|                                       | Where can I get information on <b>pre-major advising</b> ?                                  | Please see <a href="#">Canvas: Advising Pre-Majors at Bowdoin</a> .   |

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| Compliance:<br>Scholarly and<br>Artistic Work | I do <b>research with human subjects</b> . I know I have to engage with the Institutional Review Board (IRB). How do I start ?                     | Please see: <a href="#">Research Compliance/IRB</a>   |
|   | I do <b>research with animal subjects</b> . How do I find compliance standards?  | Please see: <a href="#">Research Compliance/Institutional Animal Care and Use Committee (IACUC)</a> |
|   | My research involves <b>genetically modified organisms, biohazardous agents, and biotoxins</b> . How do ensure that I am compliant with standards? | Please see: <a href="#">Research Compliance/Institutional Biosafety Committee</a>                   |
|   | I do <b>research with chemicals</b> . How can I ensure that my students and I are engaging in safe practices?                                      | Please see: <a href="#">Office of Laboratory Safety</a>   |

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| <b>Student Inquiries:</b><br><b>Independent Study,</b><br><b>Fellowships,</b><br><b>Medical School,</b><br><b>Off-campus Study</b> | A student wants to do an <b>independent study</b> with me. It involves <b>interviewing people</b> . I know from colleagues who do this kind of research that there is some kind of complicated review process. Do I need approval? Am I qualified? I am not sure I want to take this on. Do I have to? | Please see: <a href="#">Research Compliance/Student-Led Research</a> |
|  | A <b>pre-med</b> student is asking for guidance, where can I point them?   | Please see: <a href="#">Pre-health Advising</a>                      |
|  | A student wants to explore <b>off-campus study</b> , where can I point them?   | Please see: <a href="#">Off-campus Study</a>                         |
|  | There is a buzz that there are a lot of <b>summer fellowships</b> for students. Where can I point them?  | Please see: <a href="#">Student Fellowships and Research</a>         |
|  | A student wants to know about <b>internship options</b> , where can I point them?  | Please see: <a href="#">Career Exploration and Development</a>       |

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| <p><b>Community,<br/>Equity and<br/>Belonging</b></p> | <p>How does Bowdoin <b>build community</b>? How do I get to know people on campus?</p>   | <p>Office of Inclusion and Diversity has a range of programming to build community. Please keep a look out for a monthly email called <i>Inclusion Times - Invitations to Connect in Community</i>.</p>  |
|   | <p>I had a weird interaction with a colleague, and it feels like <b>bias</b>. Am I overreacting? Can I talk with someone?</p>                                  | <p>Bowdoin College strives to provide a place of study and work free from unlawful harassment, discrimination, sexual misconduct, and gender-based violence of any kind. There are several starting points:</p> <ul style="list-style-type: none"> <li>• <a href="#">Our Ombuds</a></li> <li>• <a href="#">Office of Institutional Equity and Compliance</a>: Make an anonymous report, talk to confidential resource advisor, talk with the director</li> <li>• Associate Dean for Faculty Development and Inclusion</li> </ul> |
|   | <p>A colleague just shared something with me that <b>doesn't feel right</b>. I do not want to betray their confidence, but I feel I should do something...</p> | <p>Start with either the <a href="#">Ombuds</a> or the Associate Dean for Faculty Development and Inclusion</p>  |

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| <b>Power Outages,<br/>Weather<br/>Disruptions,<br/>COVID-19, and<br/>Emergency<br/>Planning</b> | How would get guidance about power outages?   | In the event of a power outage, the <b>Office of Safety and Security will use email</b> to send messages to keep you informed of the scope of an outage, anticipated restoration time (if available), any known closings or cancellations, and confirmation of a final restoration of power. Please see <a href="#">information on the College's response to power outages</a> . |
|   | What do I do if I test positive for COVID-19?   | Please see <a href="#">COVID-19 Information and FAQs for faculty and staff</a> .   |
|   | How do I navigate inclement weather or declared weather emergencies?                  | The <b>Vice President for Human Resources will use email</b> to send messages regarding inclement weather and declared weather emergencies. <a href="#">Please see our policy</a> .  |
|   | I would like to think ahead about Emergency Planning... where do I go to get started? | Please see: <a href="#">Emergency Planning</a> . Scroll to the bottom to see some useful videos.   |