Senior Vice President and Dean for Academic Affairs

Professional Activities Form for Faculty 2022-2023

Return completed form and c.v. to: [acadaffs@bowdoin.edu](mailto:acadaffs@bowdoin.edu)

**Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_**

**I. Teaching**

1. **Courses.** List the courses you have taught this year, using one column for each.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Courses** | | | | | | |
|  | Course name & number |  |  |  |  |  |
| Enrollment |  |  |  |  |  |
| Semester taught |  |  |  |  |  |
| Was this a repeat of a course taught the same semester? |  |  |  |  |  |
| Was this course team taught? |  |  |  |  |  |
| **Lab/Discussion sections** | | | | | | |
|  | Were there labs/discussions sections associated with this course? |  |  |  |  |  |
| How many labs/discussion sections each week? |  |  |  |  |  |
| How many hours did each lab/discussion section meet? |  |  |  |  |  |
| What percent of time were you in the lab/discussion section? |  |  |  |  |  |

1. **Honors**, **Independent Study, and Summer Research Projects during Academic Year 2022-2023.** Provide the number of projects you were involved in below.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Independent/Honors/Research Projects** | | |  |  |
|  |  | Summer 2022 | Fall 2022 | Spring 2023 |
|  | Independent Studies |  |  |  |
|  | Honors projects (supervisor) |  |  |  |
|  | Honors projects (reader) |  |  |  |
|  | Summer Research projects (supervisor) |  |  |  |

1. **Student Advising and Mentoring.** Provide the number of assigned pre-major advisees, major advisees, and minor advisees in the table below.

|  |  |  |  |
| --- | --- | --- | --- |
| **Advisees** | | Fall 2022 | Spring 2023 |
|  | Pre-major advisees |  |  |
|  | Major advisees |  |  |
|  | Minor advisees |  |  |

1. **Reflection on Teaching**
2. **Reflect on your exercise of inclusive excellence in teaching.** *Please provide no more than 3 bullet points per section.*
3. Provide specific examples of how your pedagogy and/or course content support diversity, equity, and inclusion.
4. Highlight new learning (from books, workshops at BCLT or your professional guild, other) you incorporated into your courses.
5. Identify future areas of growth as an inclusive educator.

1. **Name other innovations or significant changes in your teaching this year,** e.g. new courses prepared, extensive use of new materials, major revisions in course content, changes in teaching patterns, course-related activities outside of class hours, or the addition of Learning Assistants. *Please provide up to three bullet points.*
2. **Highlight formal and informal support, mentoring, or advising,** including identity-based support provided to students who are not your advisees or enrolled in your courses. *Please provide up to three bullet points.*
3. **Course Development Awards.** If you have an active internal grant from the College in support of course development, please describe your progress to date. *Please provide up to three bullet points.*

**II. Scholarly and Creative Activities**

1. **Publications and works of art that have appeared in print or electronic format or been produced, performed, or displayed between March 1, 2022 and March 1, 2023**. Please provide full citation, including author name, page numbers and date, following standard guidelines for your discipline. Please indicate if peer-reviewed. Also, note if an item is a review, reissue, edited or co-authored work. For works of art, please indicate the date and place of performance or display and note the nature of your contribution.
2. **Works completed and accepted since March 1, 2022** and scheduled for publication or production, performance or display. Please provide dates as available.
3. **Works submitted since March 1, 2022 that are awaiting review.** Please note whether under contract and expected publication/performance/show date.
4. **Works currently in preparation.** Give title and brief description and indicate progress toward completion.
5. **Presentations to professional societies between March 1, 2022 and March 1, 2023**. Indicate format, title, name of organization or meeting, date and place of presentation.
6. **External grants, awards and fellowships between March 1, 2022 and March 1, 2023**. Give full title of award or grant, name of granting agency, award date or starting date.
7. **Submissions of proposals for external grants, awards and fellowships** **between March 1, 2022 and March 1, 2023**. Include name and date of proposal, and name of agency or foundation.
8. **Internal faculty research awards.** If you have an active research grant from the College, please describe your progress to date. *Please provide up to three bullet points.*
9. **Elections or appointments** **to offices, or** **participation in working groups/committees** (e.g., book prizes, sustainability practices, DEI initiatives) in professional societies **between March 1, 2022 and March 1, 2023**.
10. **Other professional activities between March 1, 2022 and March 1, 2023** andnot listed above, e.g., consultancies, service as manuscript reviewer for journals and publishers, participation in grant and fellowship panels, guest lectures, or seminars presented at other institutions, service as discussant at professional meetings

**III. Contributions to the College Community**

**A. Faculty Governance.** Please list your committee responsibilities during this academic year, noting if you served as chair.

**B. Faculty Mentoring.** Please describe any activities in mentoring other faculty, formally or informally, inside or outside of your department/program. These activities include efforts to cultivate a sense of belonging on the part of new and junior faculty (both visiting and tenure-track). Please provide up to three bullet points.

1. **Diversity, Equity, and Inclusion.** Please highlight any additional forms of engagement (apart from those previously noted) that support Bowdoin’s commitment to diversity and inclusion at the College and in your professional community. These could include department/program curricular efforts to increase the diversity of students in the major, extra-curricular efforts to increase students’ sense of belonging within your department or program, and efforts to further anti-racist and inclusivity practices within and outside of your department or program. Please respond in bullet point/list format.

**D. Other College service.** Please note other contributions to the college such as service as department chair; advising of student organizations; participation in College House activities; campus lectures, debates or performances; guest presentations in college courses; writing letters of recommendation (if noteworthy, indicate number of students for whom you wrote).Please provide up to three bullet points.

**IV.** **Your Future Plans.** Please describe the nature of your plans or aspirations for professional advancement in teaching, scholarship and/or creative work, pursuit of external funding, and service/stewardship in the next one to three years. Please provide up to three bullet points.

Please also *briefly* indicate ways the College might support your aspirations.