Quality Control by Number

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II. Introductory questions regarding quality in the catalog
III. Bowdoin College Library overview
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Quality Control in the Online Catalog: Selected sources


Creation/review of Quality Control Lists on Innopac at Bowdoin

1. **No Cat Date**
   Order records: rdate> [first day of preceding month] (in order) and bcode2=! (in bib) and catdate=[blank] (in bib)

2. **No rec'd date**
   Order records: rdate= [blank] (in order) and status<>z (in order) and bcode2=! (in bib) and catdate> [first day of preceding month] (in bib)
   When reviewing these you may find partial shipments (hence no rdate), duplicates returned for credit, additional vols. on order for a title with holdings already, etc.

3. **Bib location = order**
   Bib records: bcode2=! (in bib) and loc=order (in bib) and status <>z (in order)

4. **Blank FF (conditions 1, 2 AND 3)**
   Bib records: loc=order (in bib) and catdate=[blank] (in bib) and bcode2=[blank] (in bib) and status <>c (in item)

5. **Blank Bcode2 (cataloger's initials/code for OCLC EBS)**
   Bib records: bcode2=[blank] (in bib) and bcode3=[blank] (in bib) and catdate> [first day of preceding month] and status <>z (in order)

6. **Bcode2=1 (most common typographic error)**

7. **Sort by/review/extract Leader 17 - Encoding level**
   Review PCC Core sample – Check for MLC not upgraded

8. **Sort by/review/extract Leader 07 - Bibliographic level**
   No collection level, serial

9. **Sort by/review/extract Leader 24-27 - Contents/Nature of work**
   Compare w/6xx|vStatistics |vDirectories |vDictionaries
   Compare w/504 "bibliograph?"

10. **Sort by/review/extract Leader 18-21 – Ill**
    Review for agreement w/300|b (maps, music, facsimilies)

11. **Sort by/review/extract 043 – Geographic Area Code**
    Review for agreement w/651 or 6xx|z

12. **Sort by/review/extract 245|a –Title proper**
    compare w/2nd indicator – Filing indicator corrections

13. **Statistical cross-tabulation (MAT TYPE and LOCATION)**
    Review for misplaced items, videos in the stacks, bad MAT TYPES
    Identify other anomalies in cataloging statistics