SSAC Minutes/March 3, 2016 meeting
2:00pm-3:00pm, Smith Union Conference Room

Attendees: Patti Bayrd, Kathleen King, Martie Janeway, Anthony Reed, Bridget Spaeth, Leyza Toste
Absent: Sherry Cousins

OLD BUSINESS
1. Jeremy Tardif Organic Garden talk – a. Talk will begin at 12:45pm on March 23, 2016. Bring-your-own-lunch will run from 12:30-1:30. We expect 30-40 people. b. Bridget will follow up with Lisa Rendall and Mary Lou Kennedy regarding space set-up in 52 Harpswell and place the Facilities request. c. Patti will be at 52 Harpswell early to direct people to the garden-side entrance. d. Martie will make signage for other doors with directions to enter garden-side, send poster to Hubs, academic dept. coordinators, and administrative staff coordinators, email all support staff about the event. e. Anthony is finalizing the poster draft and will send to Martie.

2. Diversity Training – a. There will be support staff-only discussion sessions with Camille Charles (U Penn) and Rory Kramer (Villanova) which is focusing on defining the current diversity attitudes and atmosphere on campus. Martie will send email to support staff encouraging them to attend the March 8 session with Camille and Rory. b. Rosa Hunter will be back on campus for 3 ½ hour diversity training sessions on March 15, 16, 23, and 24.

3. New members – a. Martie will call Jamey Hawkes to let him know we would like him to be a member of the SSAC. Susan Kaplan will need to grant permission. He can come to the April meeting to try it out if he prefers. b. Anthony will send an email to support staff in departments needing representation inviting them become a member of the SSAC; he will provide information about the Committee, invite them to the April 7th meeting, and mention they can meet with someone on the Committee if they have questions. If interested they should contact a Committee member.

NEW BUSINESS
1. Anthony would like to serve on the Reaccreditation Committee as the SSAC representative. SSAC members should try to think of other support staff names to put forward, as it will be expected to put forward a few names to choose from for the single support staff representative.

2. Hub lunch feedback: a. Revise/update/rewrite mission statement at April 7 meeting. Discussion should be without Leyza. b. Do another Pollard Fund “Do You Know” poster (this is best done early-late fall as it is for heating assistance) as well as a Bowdoin Staff Assistance Fund and Computer Loan Program poster (update Perks poster).

ACTION ITEMS BEFORE NEXT MEETING
1. Anthony – finalize March 23rd Jeremy Tardif talk poster
2. Bridget – Contact Lisa Rendall/Mary Lou Kennedy regarding 52 Harpswell, place Facilities request.
3. Martie – Send posters to Hubs, etc.; email support staff regarding March 23 event; make signage for garden-side entry to 52 Harpswell.

Next meeting: Thursday, April 7, 2016, 2:00pm-3:30pm, SU Conference Room