SSAC Meeting Minutes, November 13, 2014

Attending: Katy Longley, Moe St. Pierre, Bridget Spaeth, Leyza Toste, Martie Janeway, Kelsie Tardif, Patty Bayrd, Sue Graham, and Rosie Armstrong

Katy Longley voiced support for a support staff event with the museum this year, suggesting either a lunch time or early evening reception, possibly Thursday when the museum is open later. The committee should coordinate this with Christine Piontek at artmuseumevents@bowdoin.edu or ext. 3276.

Katy informed the committee that in coordination with HR her office will be offering Financial Wellness events in the spring. Topics may include: life insurance, will and estate planning, retirement 101 (they will be doing a ‘trial run’ on this program with Dining soon), ‘How to prepare for a meeting with a financial adviser’, and differences between the Bowdoin retirement plan and supplemental retirement accounts.

The treasurer’s office and HR will work on a ‘resources page’ for staff.

A subgroup of the committee (Martie Janeway, Kelsie Tardif, Bridget Spaeth and Rosie Armstrong) will update the webpage, and work with IT staff to upgrade the webpage so the SSAC webpage can have a rotating block or banner to feature the ‘did you know’ posters. The group will meet Nov 21.

Kelsie will create our first ‘did you know’ poster of the year on Perks at Bowdoin. The committee will look into connecting with our support staff contacts (based on a mailing list from Kristin in HR) who will display the posters to see if we might get plastic holders and set the location for placing these posters around campus.

Institute ‘Walk through Winter’. Sue Graham will ‘lead’ one walk every Thursday from 11:30-12. Martie will offer to ‘lead’ another. Post on faculty/staff digest and send out an e-mail to staff to announce. Make up some posters also.

Leyza will work with HR to request some clarity on paid time to donate blood at campus drives. We will note this in our advertising for the January drive.

Invite our hub folks to our December 5 meeting. Come up with a ‘job description’.

When we hear back from Nancy with the diaper drive results- announce in the digest (and in e-mail if the timing is right).

Jennifer Snow is the new Lynda.com contact person since Juli Haugen’s position has changed. Contact Jennifer about having some open/info sessions about what this resource.

Check with Deb Infante for suggestions of what time frame might work best for dining to attend SSAC sponsored programs.

The webpage group will meet Friday, Nov 21 to begin making updates to the SSAC webpage.

Notes taken by Rosie Armstrong