

FIRST AID KIT MAINTENANCE LIST

Inspector _____ **Date** _____

Department _____ **Work Area** _____

The following items are recommended for basic first aid kits:

FIRST AID MANUAL	_____	CUSTOMIZED ITEMS:	
BANDAIDS, SELECTION	_____	BURN KIT	_____
GAUZE DRESSINGS	_____	BLOOD CLEANUP KIT	_____
COMPRESSES	_____		
ADHESIVE TAPE	_____		
TRIANGULAR BANDAGE	_____		
ELASTIC BANDAGE	_____		
SAFETY SCISSORS	_____		
TWEEZERS	_____		
DISPOSABLE GLOVES*	_____		
SAFETY GLASSES	_____		
STERILE MASK	_____		
DISPOSABLE CPR SHIELD	_____		
EYE WASH BOTTLE	_____		
DISPOSABLE COLD PACK	_____		
EMERGENCY BLANKET	_____		
ANTISEPTIC WIPES/SPRAY	_____		
BURN CREAM	_____		
ANTIBIOTIC OINTMENT	_____		

INSTRUCTIONS

1. Perform at least annual inspections of kits in your work area, and replace out-of-date, damaged, or used items (i.e., packages of gauze or cotton that have been opened and exposed to the air).
2. DO NOT maintain internal medications of any kind in the kits (i.e., aspirin); topical medications (i.e., antibiotic ointment) are acceptable.
3. Replace *latex gloves with nitrile, vinyl, or other synthetics.
4. New kits may be ordered from EHS (x3763) or the Warehouse (x3309); individual components may be purchased individually, or through EHS.
5. Departments are encouraged to add items suitable to their work setting to the above basic list (i.e., burn kits in dining halls), and to include notice to employees about the location and contents of the kits during initial training and regular staff meetings.

Please contact the EHS Manager (x3763) with any questions, or to conduct a review of your workplace.