Major(s)/Minor Declaration Form
This form has been sent to eligible sophomores via the College’s survey tool, Qualtrics.
This document outlines the questions and information included in the form.

Introduction:

- Requirements for Majors and Minors can be found in the College Catalogue.
- It is imperative that you talk with a faculty member in your intended major department(s) before completing this form.
- If you need guidance in deciding upon a Major please contact your current Pre-Major Advisor or Dean.
- You will not be able to register for next fall’s classes or study abroad in the fall until you submit this form.

- It should take approximately 5 minutes to complete.
- If you exit out of your internet browser without submitting the form you will lose your work.
- You will receive a confirmation email after you submit your completed form.
- If you have any questions please contact the Office of the Registrar.

The deadline to declare your Major(s)/Minor is Friday, February 20 at 5:00 pm.

Question 1:
Students declare their majors only after consultation with a major academic advisor(s).
Did you meet with a faculty member to discuss your Major(s)/Minor choices?
   a. If they select yes then they are prompted to select the faculty member with whom they spoke.
   b. If they answer no, they are unable to move on in the form.

Question 2:
After ascertaining that the students met with a faculty member, they select the type of major they would like to pursue:
   a. Single Department Major
   b. Double Department Major
   c. Coordinate Major
   d. Interdisciplinary Major
   e. Student-Designed Major

Students are unable to use this form to submit a Student-Designed Major and will receive a message with directions for applying for a self-designed major.
Question 3:
Select the Major(s) department.

*Choices listed are associated with the type of Major the student has chosen. For example, if a student chooses Interdisciplinary, the choices that appear will only include Interdisciplinary majors such as Mathematics-Education, English-Theater etc.*

Question 4:
Select their preferred Major Advisor(s) for each Major the student chose.

Question 5:
Regardless of their Major selections, all students are eligible to declare a minor and select a preferred Minor Advisor as well.

Question 6:
In order to anticipate and eliminate possible confusion, students are asked if they plan to study abroad. If they answer yes, they are reminded that they need to get the approval of their Major department for the courses they plan to take.

After making their selections, students have the opportunity to review and make changes before submitting.

Before students submit they are asked to read the following pieces of important information:

**Important Information:**

- Typically, a course may only satisfy the requirements for one major or minor. Upon the consent of both departments, a maximum of one course may be used to meet the requirements of two majors or a major and a minor, with the exception of the coordinate major, which may allow more.
- You may drop a Major or Minor at any time by submitting a Change of Major/Minor Form.
- You must have at least one Major in order to graduate and must declare that Major before the end of the first semester of your senior year.
- Departments will be asked to input Advisor assignments no later than Friday, March 13, 2015.
- Please do not contact Departments about your advisor assignment until it is reflected in Polaris.
- **Once an advisor is assigned, it will be incumbent upon you, the student, to reach out to your new advisor to schedule an appointment to discuss your curricular plans.**