

## Twelve College Exchange Application

Complete this form to apply to study at one of the institutions of the Twelve College Exchange. See attached instructions for further information. Applications are due in Bowdoin's OCS Office by **1 February**. Please type or print.

Your name \_\_\_\_\_ Bowdoin ID \_\_\_\_\_ Class \_\_\_\_\_

Male | Female (circle one)      Date of birth \_\_\_\_\_ Major(s) \_\_\_\_\_

Institution you wish to attend \_\_\_\_\_ Period of attendance \_\_\_\_\_

<b>Bowdoin mailing address</b> _____ S.U. Bowdoin College Brunswick ME 04011	<b>Email</b> _____@bowdoin.edu <b>Phone</b> (207) _____
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<b>Parent/guardian name &amp; address</b>   <b>Phone</b> (    ) _____	<b>Billing name &amp; address</b> (if different from parent)
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**Provisional choice of courses.** In the column at left, indicate the term in which the courses are offered. At right, ask your advisor in your major or minor department to initial provisional approval for courses you wish to count for credit in that department. You should have course descriptions ready to show to your advisor.

Term	Department, course number, and title	Dept. credit
		Advisor's initials
		Advisor's initials
		Advisor's initials
		Advisor's initials
		Advisor's initials
		Advisor's initials
		Advisor's initials

Alternative courses, and further comments if necessary:

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**Statement of intentions.** State your reasons for wishing to take part in the Twelve College Exchange Program, paying particular attention to how participation will further your educational goals. Note specific courses which are so essential to your academic needs that you would not be able to attend if they were not offered. Please do not use an additional sheet.

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**Student's authorization of release of records.** I attach a copy of my transcript, and hereby authorize exchange of my education records between my home and host institutions. I understand that I may obtain on request copies of any materials exchanged.

**Student's signature** \_\_\_\_\_ **Date** \_\_\_\_\_

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**Major department advisor(s):** I have discussed with the student his/her academic plans, and am satisfied that they are appropriate to his/her general course of study at Bowdoin. Credit toward the major will be determined upon the student's return, or as provisionally indicated beside specific courses above.

**Advisor's signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Advisor's signature** \_\_\_\_\_ **Date** \_\_\_\_\_

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**Home coordinator:** The applicant has approval to attend the institution named for the period requested. A transcript is attached.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

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**Host coordinator:** The applicant is ACCEPTED | REJECTED (*circle one*)

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

## TWELVE COLLEGE EXCHANGE APPLICATION PROCEDURES

*Please read these instructions carefully, and keep them for future reference.*

Each year a limited number of Bowdoin students, primarily from the junior class, are permitted to become exchange students at the following institutions: Amherst, Connecticut, Dartmouth, Mount Holyoke, Smith, Trinity, Vassar, Wellesley, Wesleyan, and Wheaton. Application forms for admission to the program are available from the Off-Campus Study Office. Stephen Hall, director of off-campus study, serves as Twelve College Exchange Coordinator.

The National Theater Institute and the Williams-Mystic Maritime Studies Program are considered part of the Twelve College Exchange. Students interested in applying for either program should inquire about the process in the Off-Campus Study Office before the 1 February deadline.

The Twelve College Exchange is part of Bowdoin's off-campus study program; the same general rules apply, as set out in the *Guidelines for Off-Campus Study* <[www.bowdoin.edu/ocs](http://www.bowdoin.edu/ocs)>.

Like all off-campus study, the Twelve College Exchange is intended to provide variety and enrichment in academic programs as well as the experience of a new environment. Your proposed courses should be carefully integrated with your major, and your application must be approved by your major advisor. For a student who is applying to be an exchange student as a sophomore, approval by the prospective major department is still recommended, as it indicates how well the applicant has planned to integrate the off-campus study with study at Bowdoin.

Completed applications are to be returned to the Off-Campus Study Office by **1 February** of the year preceding that of the proposed study away, for the spring semester as well as the fall semester or full academic year. You should attach a copy of your Bowdoin transcript to your application. A regular (yellow) Bowdoin application is not needed in addition.

You may not apply directly to the host institution. It is expected that you will be informed of the action of the host institution by mid-March. You may apply to only one institution. If you are not accepted by the school of your choice, you may apply to a second which has openings.

The various schools set different quotas, depending on the space available on campus in each term. Some may be temporarily unable to accept any applicants. Until all applications are in, it will be impossible to be certain of admission to a particular school. The maximum length of stay permitted is one academic year. Students who are approved for a single semester may not extend their stay at the host institution, whether or not the institution has space.

The Twelve College Exchange Program does not permit use of the program as a springboard to full transfer to the host institution.

Information on the participating schools is available for consultation in the Office of Off Campus Study. Catalogues are also available on the websites of the various institutions.

All the member institutions except Dartmouth operate on the semester system. Dartmouth has three terms a year; as a result, it is not possible to enrol in the fall term alone, and the two terms in the spring and early summer are significantly more costly than a single spring semester. Because of these restrictions, full year enrollment may be the best option at Dartmouth, if space is available.

After acceptance, you will deal directly with the host institution regarding such matters as tuition, fees, room, and board. You will be asked to accept or decline an offer of admission within a few weeks. A deposit is usually required.

Scholarships and loans will not be arranged by the host institution. You must continue to apply for these at Bowdoin.

The Exchange agreement assumes that you will observe the rules of the host institution, and represent Bowdoin creditably.