SUPERVISOR EVALUATION—ANNUAL REVIEW

COMMENT ON ACCOMPLISHMENT OF PRIOR GOALS

EVALUATE USING NARRATIVE STYLE

EVALUATE AGAINST ESSENTIAL FUNCTIONS BY ASSIGNING A PERFORMANCE RATING AND ADDING COMMENTS

Exceptional
Exceeds Expectations
Achieves Expectations
In Development/Inconsistent
Needs Improvement
EVALUATE USING FOUR OR MORE COMPETENCIES YOU SELECT FROM DROP DOWN MENU. ADD SUPPORTING COMMENTS, EXAMPLES, ETC. FOR EACH COMPETENCY.

OPTION: BEFORE COMPLETING THE REVIEW, BROWSE FOR AND ATTACH APPROPRIATE DOCUMENTS TO SUPPORT THIS EVALUATION.

DETERMINE ONE OR MORE FUTURE GOALS.

DETERMINE OVERALL PERFORMANCE RATING — SUCCESSFUL OR NEEDS IMPROVEMENT.

CLICK COMPLETE!