BOWDOIN COLLEGE
ASBESTOS MANAGEMENT POLICY

Purpose
The purpose of the policy is to provide information to employees of Bowdoin College regarding the management of asbestos-containing materials (ACM) in campus buildings, in accordance with OSHA 29 CFR 1910.1001 Asbestos and Maine DEP 06-096 CMR 425 Asbestos Mangement Regulations.

Scope
This policy applies to all employees of the College who may be occupationally exposed to hazardous materials or conditions in the workplace due to the presence or suspected presence of ACM, as well as those employees responsible for managing abatement projects conducted by certified contractors.

Program Components

1. **Policy Administrator.** The Manager of Environmental Health and Safety (EHS) will be the policy administrator.

2. **ACM Investigation.** For purposes of compliance, it is to be assumed that buildings, materials or components constructed or installed prior to 1981 contain ACM, and their renovation or demolition will be managed as such. In the case of a scheduled renovation or demolition of a structure potentially containing ACM, a Pre-Abatement Survey must be conducted by a DEP-Certified Asbestos Inspector, which must:
   - Identify in writing all suspect ACM that could be impacted by the planned project, and provide analytical results to confirm the presence or absence of asbestos in the materials sampled in accordance with Section 6.B of the DEP regulations;
   - Be completed prior to submission of notification to the DEP by the abatement contractor; and
   - Be maintained onsite and made available to the DEP upon request.

   In lieu of the survey, the College may presume that all suspect materials are in fact ACM, and have the contractor conducting the renovation or demolition proceed as such without detailed testing of individual materials. In this circumstance, all workers engaged in the identification and abatement of materials from the building prior to renovation or demolition must be qualified asbestos contractors.

3. **Exemptions.** Materials exempt from the pre-abatement survey include: wood, fiberglass, glass, plastic, metal, laminates, unmudded gypsum board, and exterior caulking and glazing compounds.

   In addition, materials that have been previously surveyed and analyzed, or for which other written documentaion exits confirming the absence of asbestos, are exempt from future pre-abatement surveys.

4. **ACM Abatement.** DEP-Certified Asbestos Abatement contractors will be expected to conduct the renovation or demolition project in accordance with Section 7.A of the DEP regulations.

   No employee of the College is intended to perform abatement procedures that would disrupt or generate visible debris in excess of one 60x60 inch glovebag, or three linear feet, in the course of normal operations and maintenance of the facility. Should suspect
ACM in excess of the OSHA Class III limit be encountered, the area will be secured and a certified abatement contractor retained.

5. **Employee Training.** The EHS Manager will provide initial and annual Awareness Level training for employees who may be exposed to ACM in the course of normal operations and maintenance, or who are responsible for managing abatement projects. Records of training will be kept by the EHS Office and Human Resources for 3 years. Training shall include (at a minimum) the following components:

- Potentially asbestos-containing materials that may be encountered;
- The potential health effects of ACM exposure, and requirements for medical monitoring;
- How to identify and contain ACM during removal, disturbance, or alteration;
- Worksite precautions to be taken, such as postings, engineering controls, personal protective equipment, and best work practices; and
- The general requirements of the OSHA occupational exposure standard (29 CFR 1910.1001) and the Maine DEP waste management regulations (06-096 CMR 425).

**Program Review**
This written program will be audited by the EHS Manager, and the Directors of Facilities Operations and Maintenance and Capital Projects, at least annually.