

**Controller's Office
Monthly Closing Deadlines
Fiscal Year 2009-2010**

Calendar Month	Deadline for Invoices & Accounts Payable Transactions	Deadline for all Types of Deposits	Deadline for Journal Entry Vouchers	Deadline for Journal Imports	Month End Close Date
	5:00 PM on:	5:00 PM on:	12:00 Noon on:	5:00 PM on:	5:00 PM on:
July-09	Wednesday, July 29	Monday, August 3	Thursday, August 6	Thursday, August 6	Friday, August 7
August-09	Thursday, August 27	Tuesday, September 1	Friday, September 4	Friday, September 4	Tuesday, September 8
September-09	Monday, September 28	Thursday, October 1	Wednesday, October 7	Wednesday, October 7	Thursday, October 8
October-09	Wednesday, October 28	Monday, November 2	Thursday, November 5	Thursday, November 5	Friday, November 6
November-09	Thursday, November 26	Tuesday, December 1	Friday, December 4	Friday, December 4	Monday, December 7
December-09	Tuesday, December 29	Friday, January 1	Tuesday, January 12	Tuesday, January 12	Thursday, January 14
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January-10	Wednesday, January 27	Monday, February 1	Thursday, February 4	Thursday, February 4	Friday, February 5
February-10	Wednesday, February 24	Monday, March 1	Thursday, March 4	Thursday, March 4	Friday, March 5
March-10	Monday, March 29	Thursday, April 1	Wednesday, April 7	Wednesday, April 7	Thursday, April 8
April-10	Wednesday, April 28	Monday, May 3	Thursday, May 6	Thursday, May 6	Friday, May 7
May-10	Thursday, May 27	Tuesday, June 1	Friday, June 4	Friday, June 4	Monday, June 7
June-10	***** <i>TO BE ANNOUNCED</i> *****				