

## Student Account Payment Worksheet

(instructions on other side)

**TO AVOID A HOLD ON SEMESTER ENROLLMENT. . . unless paying the Amount Due in full by the due date on the bill, complete Worksheet and send with calculated payment on line 10. to the payment address given on the bill by the due date shown on the bill.**

\_\_\_\_\_ | \_\_\_\_\_  
 Date Student ID # Student's Name (please write legibly)

Worksheet completed by (please write name legibly): \_\_\_\_\_

1. ENTER THE Amount Due SHOWN ON THE BILL ON THIS LINE > > > \$ \$ \_\_\_\_\_

From the amount on line 1., subtract the following sources of payment expected during the semester, ***if not already credited to the bill.*** Kindly furnish any particular documentation requested.

2. HEALTH INSURANCE WAIVER - or - AID CREDIT (see other side) — \_\_\_\_\_

3. DIRECT STAFFORD LOAN \$ \_\_\_\_\_ — \_\_\_\_\_  
 Deduct amount to be paid this semester minus lender's fee of 0.5%.

4. DIRECT PARENT LOAN FOR UNDERGRADUATE STUDENTS (PLUS) — \_\_\_\_\_  
 \$ \_\_\_\_\_ Deduct amount to be paid this semester minus lender's fee of 4%.

5. PAYMENT PLAN  
 Agency name \_\_\_\_\_  
 (TuitionPay or TMS)  
 Date initiated \_\_\_\_|\_\_\_\_|\_\_\_\_ Contract amount \$ \_\_\_\_\_ — \_\_\_\_\_  
 Deduct amount to be paid this semester.

6. OUTSIDE SCHOLARSHIPS List full amounts of awards below and deduct amount to be paid this semester in the right column. Please see important note on reverse.

Sources	Annual Amount	
_____	\$ _____	— _____
_____	\$ _____	— _____
_____	\$ _____	— _____
_____	\$ _____	— _____

7. OTHER LOAN SOURCES The Maine Loan (from Maine Education Loan Authority) — \_\_\_\_\_  
 Teachers for Maine Loan — \_\_\_\_\_  
 Other [list specific type (Sallie Mae, Discover, etc.)] — \_\_\_\_\_

8. 529 PLAN Deduct the full amount to be paid to Bowdoin for the semester. — \_\_\_\_\_

9. NEW CHARGES or CREDITS NOT YET BILLED that you would like to pay or deduct now  
 Fee Description  
 \_\_\_\_\_ (+) or (-) \_\_\_\_\_  
 \_\_\_\_\_ (+) or (-) \_\_\_\_\_

**10. TOTAL LINES 1. THROUGH 9. AND ENTER AMOUNT ON THIS LINE. > > > \$ \$ \_\_\_\_\_**

Visit our web site [www.bowdoin.edu/bursar](http://www.bowdoin.edu/bursar) for information about billing and payment.

**ADJUSTED AMOUNT DUE**  
 Please return worksheet with payment for this amount by the due date. Thank you!

## Student Account Payment Worksheet Directions

The following line nos. refer to the corresponding lines on the front page.

**Line 1. ENTER BALANCE DUE . . . .** Find the Amount Due on the bill and write it on this line.

**Line 2. HEALTH INSURANCE WAIVER or AID CREDIT. . . .** Please see separate mailing from the Health Center regarding both waivers and aid credits, or call 207-798-4284 for assistance. If a waiver has been entered at [www.gallagherkoster.com/Bowdoin](http://www.gallagherkoster.com/Bowdoin) and a confirmation no. was issued from the site, please deduct the amount of the health insurance charge shown on this statement on Line 2. Students who have been granted an aid credit, please also deduct on this line.

Students who have been granted a health plan aid credit by the Health Center may also deduct the amount of the aid credit on Line 2.

**Line 3. STAFFORD LOAN . . . .** On the left, enter full amount of any Stafford Loan borrowed. Origination fees of 0.5% will be deducted from the loan before it is disbursed to the College. In the right column, enter the loan amount less the fees. Example: the loan borrowed is \$5,500; the amount to be disbursed for the semester is half of the loan \$2,750 minus \$13.75 fees, or \$2,736.25. Enter the amount \$2,736.25 in the column to the right.

**Line 4. FEDERAL PARENT LOAN. . . .** On the left, enter full amount of any FPLUS loan for which an application has been submitted, even though it may not yet be approved. Origination fees of 4% will be deducted from the loan before it is disbursed to the College. In the right column, enter the loan amount less the fees. Example: the loan borrowed is \$5,000; the amount to be disbursed for the semester is half of the loan \$2,500 minus \$100 fee, or \$2,400. Enter the amount \$2,400 in the column to the right.

**Line 5. PAYMENT PLAN. . . .** Applications for payment plans through SallieMae's TuitionPay and Tuition Management Systems (TMS) are available on line. Please refer to <http://www.bowdoin.edu/bursar/tuition-payment/payment-routing.shtml> for links to each of the plans. Deduct the amount of the plan for the semester on the right **unless it is already reflected on the bill in the box labeled Payment Plan Expected Funds.**

**Line 6. OUTSIDE SCHOLARSHIPS. . . .** On the left, list names of donors and full amounts of awards, and then enter in the right column the amount that will be received this semester by Bowdoin for each scholarship. IMPORTANT NOTE: Outside scholarships and employer tuition grants are integrated into the student's financial aid package after they are received. Reducing your payment by the amount of an outside award may result in a balance due to the College if the award is *substituted* for previously credited aid funds.

**Line 7. OTHER NEW LOAN SOURCES. . . .** Enter amounts of any loans borrowed from the sources listed that are not already shown on the bill.

- **The Maine Loan. . . .** Deduct the amount of the loan that will be disbursed this semester.
- **The Teachers for Maine Loans** are applied half to each semester. In the right column, enter half of total amount borrowed for the year.
- **Other loans** (such as home equity, personal, or alternate student loans) are deductible if proof of approval and date of disbursement is submitted with the worksheet.

**Line 8. 529 PLANS. . . .** Indicate in which state the plan is established and deduct the amount to be paid for the semester.

**Line 9. NEW CHARGES or CREDITS. . . .** You may use this section to add any expected charges or deduct expected credits in advance, such as room and/or board changes, yearbooks, and parking permit fees. State the type of change being made under "Fee Description" and enter the amount in the right column. The account will be adjusted once the appropriate department processes the change. **Please contact Residential Life about housing requests at 207-725-3589. Meal plan changes may be made by contacting Chris Bird at 207-798-4241 or [cbird@bowdoin.edu](mailto:cbird@bowdoin.edu).**

**Line 10. ADJUSTED AMOUNT DUE. . . .** From **Line 1.**, the balance due on the bill, subtract all of the entries made in the right column on **Lines 2. through 9.** that reduce the amount to be paid, and add any entries on **Line 9.** that increase the amount to be paid. Enter the resulting total on **Line 10.** **This is the adjusted amount due by the due date on the bill before the student may enroll for the semester. Please refer to cover letter and to our website for payment details, [www.bowdoin.edu/bursar](http://www.bowdoin.edu/bursar).**