

Bowdoin Administrative Staff Meeting Notes
1/9/08

In Attendance: Kim Pacelli, Sue O'Dell, Denise Trimmer, Eileen Johnson, Juli Haugen, Scott Meiklejohn, Lisa Rendall

1. Discussion about the February 29 BAS event at Kanbar Auditorium in Studzinski.
 - a. Denise has reserved the space and will check on the cost for lighting and set up.
 - b. Juli will send out an electronic save-the-date by February 1.
 - c. SSAC is concerned about the cost of the vent. We will not make a decision about it being a joint event at this meeting.
2. Discussion about the BAS spring luncheon on April 16.
 - a. Kim has reserved Daggett and confirmed with Ken Cardone. The cost will be \$7.00 per person.
 - b. We will orchestrate random seat assignments
 - c. We discussed having a table tent on each table with questions to prompt discussion with people at your table you may not know.
 - d. Reminder to have the new employees in the room stand up for recognition.
3. Discussion about the idea of SSAC and BAS merging. The general consensus was that it made good sense to keep the organizations separate.
4. We will discuss upcoming BAS elections at the February meeting.

Next meeting is February 13, 2008 at 2:00pm

Respectfully Submitted,
Lisa Rendall